

SEPTEMBER 8, 2020

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

MINUTES

1

2

3

September 8, 2020

Hanover Area Junior/Senior High School
Hanover Township, Pennsylvania
September 8, 2020

NOTE: Due to the mandated closure of schools, and for the health and safety of individuals, the Board of Education held this Regular School Board Meeting using the virtual platform Zoom.

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held using the virtual platform *Zoom*, on Tuesday, September 8, 2020, at 6:30PM. The meeting was called to order by the Board President, Mr. John J. Mahle, Jr.

PLEDGE OF ALLEGIANCE TO OUR FLAG

ROLL CALL OF BOARD MEMBERS:

PRESENT: John J. Mahle, Jr., President; Stacy Bleich, Vice President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Frank Ciaverekkam Jr., Dr. Vic Kopko, and Michael Mazur.

ABSENT: Paul Holmgren and Matthew Redick

Rick Stevens, Secretary, stated a Quorum was established for the meeting.

OTHER PEOPLE PRESENT: Attorney Jack Dean, School Solicitor; Mrs. Lisa Kitchen, Administrative Assistant; and a number of citizens.

Mr. Mahle advised that this meeting was being recorded.

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by Stacy Bleich and seconded by Rick Stevens: To approve the following minutes and accept the following reports:

- Regular Board Meeting minutes of August 4, 2020
- Special Board Meeting minutes of August 27, 2020
- Special Board Meeting minutes of August 31, 2020
- Luzerne Intermediate Unit Board of Directors Meeting minutes of June 17, 2020
- Wilkes-Barre Area Career and Technical Center Board of Education-Joint Operating Committee minutes of August 17, 2020.

September 8, 2020

BOARD VOTE: YES: Bleich, Chivarella, Mahle, Potsko, Stevens
No: None;
ABSTAIN: Kopko, Mazur
ABSENT: Holmgren, Redick
Chair declared the motion carried.

SUPERINTENDENT'S REPORT:

Attorney Jack Dean, Solicitor, stated that the Superintendent was absent from the meeting due to personal matters. The following report was read into the record on his behalf:

"Update on the opening of schools: The PA Department of Health Dashboard has Hanover Area School District a 2.4% positivity rate in our community, well under the 5% recommendation of the department of health for the safe return to school for October 1st, 2020. We will advertise for a community meeting next week for return plan. Special Education Students may report as early as next week. We have submitted a letter to Hanover Township in request for crossing guards for the October 1st start. We are awaiting an update for our Chrome Book order. No arrival date has been provided as of this morning. In consideration for the new security system is a strong recommendation of his. We would become one of the safest Pennsylvania school districts. We would host a community night featuring all the safety features protecting staff and students. Finally, the Superintendent welcomes back all staff and students. It was a relatively smooth start and we look forward to students safe return to our buildings. That concludes the Superintendent's Report."

It was motioned by Dr. Kopko, seconded by Mr. Chivarella: To accept the Report of the Superintendent.

BOARD VOTE: YES: Bleich, Chivarella, Kopko, Mahle, Masur, Potkso, and Stevens
NO: None
ABSENT: Holmgren, Redick
ABSTAIN: None
Chair declared the motion carried.

September 8, 2020

RECOMMENDATIONS:

GENERAL:

It was moved by Mrs. Bleich, seconded by: Mrs. Potsko: To Approve the following motions:

1. Approve the second and final reading of the following School Board Policies as per Exhibit G-1.

146.1 Trauma-Informed Approach
626 Federal Fiscal Compliance
832 Educational Equity

2. Approve the first reading of the following School Board Policies as per Exhibit G-2.

#111 Lesson Plans
#203 Immunizations and Communicable Diseases
#209 Health Examination/Screenings
#314 Physical Examination
#318 Attendance and Tardiness
#332 Working Periods
#334 Sick Leave
#340 Responsibility for Student Welfare
#705 Facilities and Workplace Safety
#803 School Calendar
#904 Public Attendance at School Events
#907 School Visitors

BOARD VOTE: (ON MOTIONS #1 AND #2 ABOVE): YES: Bleich, Chivarella, Kopko, Mahle, Masur, Potsko, and Stevens

NO: None

ABSENT: Holmgren, Redick

ABSTAIN: None

Chair declared the motions carried.

FINANCIAL:

It was moved by Joyce Potsko, seconded by Rick Stevens: To approve the following motions:

1. Ratify the following PNC check register (s): (Exhibit F-1)
July 29, 2020 to August 31, 2020

September 8, 2020

2. Approve the PNC check registers of: (Exhibit F-2)
September 1, 2020
3. Elliot Greenleaf & Dean \$8,750.11
July 2020
Invoice #156100
4. Approve the following 2019 Tax Refunds:
Joseph Kaschak \$731.96
5. Approve the Letter of Intent to Participate in the Northeastern Pennsylvania Wide Area Network E-Rate Consortium as per Exhibit F-5.
6. Approve the lease agreement between the Hanover Area School District and Jay's Business Solutions for a Sharp MX754 copier for Lyndwood Elementary School.
7. Approve the lease agreement between the Hanover Area School District and the Children's Service Center for the Partial Hospitalization Program (PHP) and the Therapeutic Education Program (TEP) as per Exhibit F-7.
8. Approve the proposal from Goods Mobile Construction Inc. in the amount of \$50,111.00 to provide the service of dismantling, transporting and re-installation of the modular classrooms from Memorial to the Junior-Senior High School.
9. Award the bid for Electrostatic Spray Disinfecting to Reynolds Restoration in the amount of \$.07/square foot, contingent on approval from the district solicitor.
10. Approve the Agreement of Lease between the Hanover Area School District and the Luzerne Intermediate Unit for the Lyndwood Elementary School Building. Both parties, as prepared by the Board Solicitors, have agreed to the terms and conditions as per Exhibit P-10.
11. Approve the three (3) year lease agreement with DriftNet Security for the Know Where School Safety System in the amount of \$19,020.00 per year for 3 years.
12. Approve the proposal for Dual Enrollment Agreement between Lackawanna College and the Hanover Area School District for the period July 1, 2020 through June 30, 2021. (Exhibit F-12)
13. Approve the agreement between the Hanover Area School District and Century Security Services for security officers at home sporting events for the 2020-21 school year. (Exhibit F-13)

September 8, 2020

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #13 ABOVE):

YES: Bleich, Chivarella, Kopko, Mahle, Masur, and Potsko

NO: None

ABSENT: Holmgren and Redick

ABSTAIN: None

Chair declared the motions carried.

PERSONNEL:

It was moved by Stacey Bleich, seconded by Vic Kopko: To approve the following motions:

1. Approve Tenure for the following professional employees:
Donald Pientka
2. Accept the resignation of Karen Bosek, Per-diem Clerical Worker, effective September 8, 2020 as per Exhibit P-2.
3. Accept the resignation of Nancy Needle as ELA Department Chair for the 2020-2021 school year as per Exhibit P-3.
4. Accept the resignation of Tiffany McCary, Jr. High Field Hockey Coach, effective August 31, 2020 as per Exhibit P-4.
5. Appoint the following Mentor Teachers for the 2020-2021 school year:
Desiree Bannon
Shannon Gerrity
Kim Franks
6. Approve the request of Jason Papadopoulos, Elementary Teacher to take September 23, 2020, off as an Unpaid Day as per Exhibit P-6.
7. Appoint Karen McHale as Title IX Coordinator effective, August 14, 2020.
8. Effective August 14, 2020, and until the School Board adopts a comprehensive Policy, the Hanover Area School District shall comply with and implement all requirements to the Title IX regulations:
 1. Any existing policies or practices that are inconsistent with or in violation of any of the requirements, terms or conditions of the Title IX regulations are hereby superseded effective August 14, 2020;
 2. The Superintendent hereby has the following power and authority regarding Title IX:
 - a. To designate one or more Title IX Coordinators;
 - b. To designate one or more investigators under Title IX;

September 8, 2020

- c. To designate an initial decision maker (s) and an appeal decision maker (s) under Title IX;
- d. To designate a facilitator;
- e. To establish supportive measures as required by Title IX;
- f. To make arrangements for and provide for required training;
- g. To amend the Student Code of Conduct as required by Title IX;
- h. To adopt and/or amend the Employee Code of Conduct as required by Title IX;
- i. To ensure that all notices are provided;
- j. To ensure that all postings to the website are posted; and
- k. To adopt Administrative Regulations that will ensure compliance with Title IX.

9. Authorize Attorney Jack Dean to execute and deliver the Certification and Request for Payment to the County of Luzerne for the COVID-19 County Relief Block Grant as per Exhibit P-19.

10. Appoint David Bubblo as Wilkes Athletic Intern to assist with Athletic duties for the 2020-2021 school year. There is no cost to the district.

11. Appoint the following Extra-Curricular Personnel, for the 2020-2021 school year:

Sara Jean Wolfe	Asst. Jr. High Boys Soccer	\$1,614.00
Emily Wildes	Asst. Jr. High Field Hockey	\$1,530.00

12. Appoint Jennifer Hartley as Cleaner Position #5A & #2 at the Junior-Senior High School (8 hours) as per the HAESPA Contract.

13. Appoint Robin Demski as Cleaner Position #1 at Memorial Elementary (4hours) as per the HAESPA Contract.

14. Appoint Karen McHale as Board Reporter, effective September 1, 2020, at a stipend of \$200/month.

15. Accept the resignation of Maureen Peterman as Drama Club Advisor and Spring Musical/Play/Publicity Director. (Exhibit P-15)

16. Appoint the following as event staff for the 2020-2021 school year at \$10.00/hour:

Matthew Beecham
James McCabe
Tori Metric

September 8, 2020

17. Approve a one (1) year medical sabbatical for Employee #31372, effective September 8, 2020, pending review by the District Solicitor.

18. Approve the FFCRA for Employee #31248, effective September 8, 2020.

19. Approve the FMLA request for employee #30145, effective September 8, 2020.

20. Appoint Amy Cody as ELA Department Chair, effective September 8, 2020.

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #20 ABOVE):

YES: Bleich, Chivarella, Kopko, Mahle, Masur, Potsko, Stevens

NO: None

ABSENT: Holmgren and Redick

ABSTAIN: None

NEW BUSINESS:

None

OLD BUSINESS:

None

PUBLIC COMMENTS:

Mr. John Mahle, Board President, asked if there was anyone from the public who would like to address the Board.

Mrs. Lisa Kitchen, Administrative Assistant to the Superintendent, advised that there was no one from the public on the Zoom call that raised a hand to address the board.

FUTURE MEETINGS:

October Work Session: Tuesday, October 6, 2020

October Regular Meeting: Tuesday, October 6, 2020

September 8, 2020

ADJOURNMENT:

It was moved by Rick Stevens, seconded by Michael Masur: To adjourn the Regular School Board Meeting at 6:52PM

BOARD VOTE:

YES: Bleich, Chivarella, Kopko, Mahle, Masur, Potsko, Stevens

NO: None

ABSENT: Holmgren and Redick

ABSTAIN: None

Chair declared the motion carried.

ATTEST:  _____, Secretary

Rick Stevens
Hanover Area School Board