

**JUNE 2, 2020**

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

**MINUTES**

**JUNE 2, 2020**

**Hanover Area Junior/Senior High School  
Hanover Township, Pennsylvania  
June 2, 2020**

**NOTE: Due to the mandated closure of schools, and for the health and safety of individuals, the Board of Education held this Regular School Board Meeting using the virtual platform "Zoom".**

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held using the virtual platform "Zoom", on Tuesday, June 2, 2020, at 7:00 P.M. The meeting was called to order by the Board President, Mr. John J. Mahle, Jr.

**PLEDGE OF ALLEGIANCE TO OUR FLAG**

**ROLL CALL OF DIRECTORS:**

**PRESENT:** John J. Mahle, Jr., President; Stacy Bleich, Vice-President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Frank Ciavarella, Jr., Paul Holmgren, Dr. Vic Kopko, Michael Mazur and Matthew Redick

**ABSENT:** None

Mr. Rick Stevens, Board Secretary, stated a Quorum was established for the meeting.

**OTHER PEOPLE PRESENT:**

Mr. Nathan Barrett, Superintendent; Mr. Robert Kachurak, Business Administrator; Attorney Jack Dean, School Solicitor; Mrs. Lisa Kitchen, Administrative Assistant; and a number of citizens.

JUNE 2, 2020

**APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:**

It was moved by Stacy Bleich, seconded by Paul Holmgren: To approve the following minutes and accept the following reports:

- Regular Board Meeting minutes of May 5, 2020
- Special Board Meeting minutes of May 27, 2020
- Luzerne Intermediate Unit Board of Directors Meeting minutes of March 25, 2020

**BOARD VOTE:** YES: Bleich, Ciavarella, Holmgren, Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None ABSENT: None ABSTAIN: None Chair declared the motion carried.

Attorney Jack Dean, School Solicitor, stated there was an Executive Session held before tonight's meeting.

**RECOMMENDATIONS:**

**GENERAL:**

Mr. John J. Mahle, Jr., Board President, asked if anyone from the public would like to address the Board.

Mrs. Lisa Kitchen, Administrative Assistant, stated there were no comments.

**JUNE 2, 2020**

It was moved by Frank Ciavarella, seconded by Rick Stevens: To approve the following motions:

1. Approve the second and final reading of the new/revised Board Policies: (Exhibit G-1)

Policy #006.1	Attendance at Meetings VIA Electronic Communications
Policy #335	Family and Medical Leaves
Policy #335	Attachment – The Families First Coronavirus Response Act
Policy #335	Attachment – Employee Rights – English
Policy #335	Attachment – Employee Rights – Spanish

2. Approve the request of Luzerne County Solid Waste Management to conduct a tire recycling collection on October 10, 2020 at the Junior/Senior High School.

**BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #2 ABOVE):** YES: Bleich, Ciavarella, Holmgren, Kopko, Mahle Mazur, Potsko, Redick, Stevens. NO: None  
ABSENT: None ABSTAIN: None Chair declared the motions carried.

**FINANCIAL:**

Mr. John J. Mahle, Jr., Board President, asked if anyone from the public would like to address the Board.

Mrs. Lisa Kitchen, Administrative Assistant, stated there were no comments.

It was moved by Stacy Bleich, seconded by Rick Stevens: To approve the following motions:

1. Ratify the following PNC Check Registers: (Exhibit F-1)

April 25, 2020 to May 25 2020

**JUNE 2, 2020**

2. Approve the PNC Check Registers of: (Exhibit F-2)

May 26, 2020

3. Approve the following Treasurer Report:  
General Fund

- |                             |            |
|-----------------------------|------------|
| 4. Elliott Greenleaf & Dean | \$3,813.42 |
| March, 2020                 |            |
| Invoice #154723             |            |
| <br>                        |            |
| April, 2020                 | \$7,646.71 |
| Invoice #155034             |            |

5. Appoint/re-appoint the following as depositories of the Hanover Area School District funds, for the period of July 1, 2020 to June 30, 2021:

PNC Bank, N.A.	PSDLAF
Landmark Community Bank	PLIGIT
First Keystone Community Bank	Fidelity Bank

6. Accept the proposal of .28 per tax bill processed from RBA Professional Data Systems to prepare the 2020 School Real Estate Tax Bills and Interim Real Estate Tax Bills and 2020 Per Capita Tax Bills.

NOTE: This is the sixth year we are contracting with RBA.

**JUNE 2, 2020**

7. Accept the proposal from Infocon Corporation to print and mail the 2020 School Real Estate and Per Capita Tax Bills.

NOTE: This is the sixth year we are contracting with Infocon.

8. Send notification that the Hanover Area School District's Notice of its intent to withdraw from the Northeast Pennsylvania District Health Trust, effective June 30, 2021.
9. Approve Food Service Management Company Renewal year cost reimbursable contract for period July 1, 2020 to June 30, 2021.
10. Approve payment of Invoice #11082003SSO, in the amount of \$8,701.52 for service dates 3-15-2020 to 3-31-2020, to Metz Culinary Management.
11. Approve the Intergovernmental Agreement for Contracted Professional Services between the Hanover Area School District and the Luzerne Intermediate Unit for the 2020-2021 School Year. (Exhibit F-11)
12. Approve the Wilkes-Barre Area Career & Technical Center Joint Operating Committee 2020-2021 Operating Budget. (Exhibit F-12)
13. Approve an Early Retirement Incentive for Full-time Act 93 Administrators. (Exhibit F-13)

**JUNE 2, 2020**

**BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #13 ABOVE):** YES: Bleich, Ciavarella, Holmgren, Kopko (The Purchase Order System is not being implemented for all the checks that are indicated in Item #2 so I am voting no on #2 and yes on everything else.), Mahle, Mazur (No on Motion #2 and yes on everything else), Potsko, Redick, Stevens. NO: Kopko (On Motion #2 only), Mazur (On Motion #2 only)  
ABSENT: None ABSTAIN: None Chair declared the motions carried.

**PERSONNEL:**

Mr. John J. Mahle, Jr., Board President, asked if anyone from the public would like to address the Board.

Mrs. Lisa Kitchen, Administrative Assistant, stated there were no comments.

It was moved by Frank Ciavarella, seconded by Paul Holmgren: To approve the following motions:

1. Approve the final 2020 Graduation List. (Exhibit P-1)
  
2. Appoint Catherine Metric as Board Stenographer at a stipend of \$200 a month, beginning July 1, 2020 to June 30, 2021.
  
3. Motion to approve the settlement agreement regarding Hanover Area School District student "A". (The student's actual name cannot be disclosed because of Federal and State privacy laws.)
  
4. Motion to approve the settlement agreement regarding Hanover Area School District student "B". (The student's actual name cannot be disclosed because of Federal and State privacy laws.)

JUNE 2, 2020

5. MOTION TABLED

6. Appoint Joyce Potsko as Board Treasurer for the term July 1, 2020 to June 30, 2021.

**BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #6 ABOVE):** YES: Bleich, Ciavarella, Holmgren, Kopko, Mahle, Mazur, Redick, Stevens. NO: None ABSENT: None ABSTAIN: Potsko Chair declared the motions carried.

**SUPERINTENDENT CONGRATULATES CLASS OF 2020:**

Mr. Nathan Barrett, Superintendent, stated he didn't get the opportunity to congratulate our graduating class of 2020 with our Superintendent's Report today. I just want to tell everyone that we have a very big event coming up on Thursday evening. Our graduating class is going to congregate at our high school at 7:00 P.M.; 98.5 KRZ is going to be there broadcasting live for this event. I want to thank our Graduating Committee for piecing this together, making it a beautiful event for all the students that we thought we had nothing for them, and now it is turning into a beautiful ceremony for them. I also want to thank the Primo Hoagies; they have paid for commercials for each one of our students that will be announced for the community to hear on 98.5 KRZ, Thursday evening between 4:00 -7:00 PM. So we would love for the community to listen to 98.5 KRZ to hear all of our graduate's names. I also want to thank Hanover Area Township who has authorized me personnel to block off intersections to guide our graduates down to the Garden Drive-In. I would also like to thank our Police Department, Fire Department, EMS and the Army National Guard for guiding our students down there. Again, it is a community effort that I am very proud to be a part of. Also, I want to thank our Board of Directors here for supporting every idea we had for these kids. Thank you very much and congratulations to the Class of 2020.

Mr. John Mahle, Board President, replied thank you Nathan.



JUNE 2, 2020

**NEW BUSINESS:**

None

**OLD BUSINESS:**

None

**PUBLIC COMMENTS:**

Lisa Kitchen, Administrative Assistant, stated there are no public comments.

**FUTURE MEETINGS:**

August Work Session	Tuesday, August 4, 2020
August Regular Meeting	Tuesday, August 4, 2020

**ADJOURNMENT:**

It was moved by Frank Ciavarella, seconded by Joyce Potsko: To adjourn the Regular School Board Meeting at 7:11 P.M.

**BOARD VOTE:** YES: Bleich, Ciavarella, Holmgren, Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None ABSENT: None ABSTAIN: None Chair declared the motion carried.

ATTEST: \_\_\_\_\_, Secretary  
**Rick Stevens**  
**Hanover Area School Board**