

FEBRUARY 4, 2020

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

MINUTES

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**Hanover Area Junior/Senior High School
Hanover Township, Pennsylvania
February 4, 2020**

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held in the Hanover Area Junior/Senior High School on Tuesday, February 4, 2020, at 7:23 P.M. The meeting was called to order by the Board President, Mr. John J. Mahle, Jr.

PLEDGE OF ALLEGIANCE TO OUR FLAG

ROLL CALL OF DIRECTORS:

PRESENT: John J. Mahle, Jr., President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Dr. Vic Kopko, Michael Mazur and Matthew Redick

ABSENT: Stacy Bleich, Vice-President; Frank Ciavarella Jr. and Paul Holmgren

Mr. Rick Stevens, Board Secretary, stated a Quorum was established for the meeting.

OTHER PEOPLE PRESENT:

Mr. Nathan Barrett, Superintendent; Mr. Robert Kachurak, Business Administrator; Attorney William Finnegan, School Solicitor, and a number of citizens.

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Attorney William Finnegan, School Solicitor, announced there was a brief Executive Session prior to tonight's meeting to discuss items of personnel which are reflected on the Personnel Agenda, specifically with regard to a new hire policy.

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by Joyce Potsko, seconded by Rick Stevens: To approve the following minutes and accept the following reports:

- Regular School Board Meeting minutes of January 7, 2020
- Luzerne Intermediate Unit Board of Directors Regular Meeting minutes of December 18, 2019.
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee Special Meeting minutes of November 26, 2019.
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee Special Meeting minutes of November 29, 2019 continued from November 26, 2019.
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee Reorganization Meeting minutes of December 16, 2019.

BOARD VOTE: YES: Kopko, Mahle, Potsko, Redick, Stevens. NO: Mazur
ABSENT: Bleich, Ciavarella, Holmgren ABSTAIN: None Chair declared the motion carried.

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SUPERINTENDENT'S REPORT:

Mr. Nathan Barrett, Superintendent, stated I have a few items to discuss before I turn the floor over to Dr. Terry Schnee, Elementary Principal, to make a special presentation this evening. I want to inform the members of the public today, believe it or not, was the 100th day of school. There were celebrations district-wide, such as students dressing as if they were 100 years old and many of those pictures will be available through our social media in the School District. I can't believe it is 100 days myself. In addition to that, some business about the air quality. I have informed the Board this evening, in light of the surrounding districts that are surveying for some air quality toxins within their buildings; I am very pleased to say that the Hanover Area School District has a bi-annual routine process that they conduct within our buildings. All of those surveys, all of those results, are posted to our School District website. Once a year we do need to announce this at a School Board Meeting, I believe, in accordance with Act 39 of the Pennsylvania School Code, so this will be held as our annual announcement of the air quality within our buildings. From a proactive standpoint, our District is continuing to move forward with toxins in the air, such as mold, which is not a requirement by the Pennsylvania Department of Education yet, but we will be acting upon these tests by next Wednesday, at this point. So at the end of February we will be testing for every toxin that has become a concern to the surrounding districts to make sure our staff, students and any support staff members within our district are breathing healthy air.

The final piece that I have for you this evening is two success stories. Most recently, since our last Board Meeting, we have had quite an exposure to Mrs. Frank's, our Life Skills Teacher at the High School, career opportunity for our students. She has started this career opportunity for our students; called Sip2 Success Traveling Café in which a student will go around our buildings on Fridays serving non-alcoholic beverages to our staff and they have complied with all health standards according to the Department of Health. They students have learned how to count, conduct the business and balance a budget. We look forward to seeing these students and it did get a lot of exposure not only on our social media but also on WNEP.

The final piece, and she just happens to be here in the audience, I would like to thank Mrs. Langdon for all that she does. She is personally taking the helm in a partnership between the Hanover Area School District and Visit Luzerne County. It's a new organization that you see a lot of visits in Pocono Mountains. It is in conjunction with

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Keep Your Environment Clean, Keep Your Community Clean. Hanover Area School District was the only school district in Luzerne County to take part of this initiative and four of our students are finalists for the official logo by Penn Dot to be the Keep Luzerne County Clean logo that will be used from here on out. So I am happy to say thank you to Mrs. Langdon for taking the helm along with the many other things that you are doing which I see on social media. Thank you for putting a positive light on our district. Mr. Barrett then stated he would like to turn the meeting over now to Dr. Terry Schnee, Elementary Principal, to make a special presentation.

Dr. Terry Schnee, Elementary Principal, stated every year some half dozen colleges and universities in the area contact local school districts for help in preparing the next generation of teachers. As Elementary Principal I am frequently asked to find student teacher placements for inexperienced college seniors with our best and brightest teachers. These placements can last anywhere from eight weeks to an entire semester. Needless to say, not every teacher is willing to take on this added responsibility, especially in the beginning of the school year. It's like asking a football coach to train his replacements during an actual game. Early in the first quarter, the student teachers are on the sidelines, observing her mentor and how the students interact and respond to her. As the quarter comes to a close, she writes lesson plans and designs instructions to use. The second quarter is all about defense as the mentor trains her protégée on the best ways to maintain the safety and well-being of her students. Once the second half begins, the student teacher is completely in charge of the class. Under the watchful eye of her mentor, she is expected to deliver quality instructions that matches or exceeds the standard set by the regular classroom teacher. And when the game finally ends, the mentor hopes that her coaching tree can be as distinguished as Andy Reid's; successfully impacting the lives of future generations to come. For the past fourteen years, Mary Ellen Konetski has been doing just that at the Hanover Area School District. Not only has she had a tremendous impact on young lives in her kindergarten and first grade students, but she has repeatedly shared her knowledge, skills and expertise with classroom observers and student teachers. I personally consider her one of the finest teachers in her profession, and I am not alone. Her most recent Student Teacher felt so strongly about her experience with Mrs. Konetski, that she nominated her for a special award sponsored by Misericordia University. Earlier this year Mrs. Konetski was notified by the university that she had in fact been named the recipient of that award. So at this time I would ask Amanda Curcio to come forward and once again present this award to her mentor, Mrs. Konetski. The plaque being presented reads: Misericordia University, Outstanding Educator Award, presented to Mary Ellen Konetski, for

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Excellence in Teaching. Mrs. Konetski will you please accept our congratulations and come forward to receive your award.

Mr. John Mahle, Board President, stated not only did Mrs. Konetski have fourteen years in Hanover Area; she had over twenty some years at St. Nick's School also.

It was moved by Matthew Redick, seconded by Michael Mazur: To accept the Report of the Superintendent.

BOARD VOTE: YES: Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None
ABSENT: Bleich, Ciavarella, Holmgren ABSTAIN: None Chair declared the motion carried.

RECOMMENDATIONS:

GENERAL:

Mr. John Mahle, Board President, asked if there was any input from the public at this time; would anyone from the public like to address the Board.

No one in the audience responded.

It was moved by Rick Stevens, seconded by Joyce Potsko: To approve the following motion:

1. Approve the revised Board Policy #222 Tobacco/Nicotine and adopt Administrative Regulations #222-AR-0 and #222-AR-1. (Exhibit G-1)

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BOARD VOTE: YES: Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None
ABSENT: Bleich, Ciavarella, Holmgren ABSTAIN: None Chair declared the
motion carried.

FINANCIAL:

Mr. John Mahle, Board President, asked if there was any input from the public at this time; would anyone from the public like to address the Board.

No one in the audience responded.

It was moved by Rick Stevens, seconded by Joyce Potsko: To approve the following motions:

1. Ratify the following PNC check registers: (Exhibit F-1)

December 20, 2019 to January 28, 2020

2. Approve the PNC check register of: (Exhibit F-2)

January 29, 2020

3. Approve the following Treasurer Report:
General Fund

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4. Pugliese, Finnegan, Shaffer & Ferentino, LLC \$136.50
January, 2020
Invoice #265809

5. Elliott Greenleaf & Dean \$4,336.63
December, 2019
Invoice #153707

6. Approve the Luzerne Intermediate Unit #18 General Operating Budget and Resolution, for the Fiscal Year July 1, 2020 to June 30, 2021. (Exhibit F-6)

7. Acknowledge the Audit of Financial Statements of the Hanover Area School District, as prepared by BBD, LLP, Certified Public Accountants, for the Fiscal Year June 30, 2019. (Exhibit F-7)

8. Approve the following Tax Refunds:

Harvey Associates III, LLC Tax Year 2016	\$19,120.37
Harvey Associates III, LLC Tax Year 2017	\$19,120.37

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Harvey Associates III, LLC Tax Year 2018	\$19,770.44
Francis Pilch, Jr. Tax Year 2019	\$2,114.03

9. Approve option 1 in the amount of \$6,000 between the Hanover Area School District and TriMark Foodservice Equipment to provide design project documents for the Junior-Senior High School cafeteria serving line and equipment upgrades. Funds will be paid out of the Food Service Account. No cost to the District. (Exhibit F-9)

10. Motion to assign the Dobbs contract to Keystone Valley Transportation being bound by all terms and conditions of original Dobbs Transportation contract.

11. Motion to authorize increase in contract between Hanover Area School District and ESS, for additional \$5.00/day per substitute as needed.

12. Motion to authorize to enter into contract with Borton Lawson to provide engineering service for cafeteria at the Jr./Sr. High School gas metering project in the amount of \$6,870 to be paid out of food service fund. No cost to the District General Fund.

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BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #12 ABOVE): YES: Kopko (No on Motion #2 and yes on everything else); Mahle, Mazur, Potsko, Redick, Stevens. NO: Kopko (on Motion #2 only). ABSENT: Bleich, Ciavarella, Holmgren ABSTAIN: None Chair declared the motions carried.

PERSONNEL:

Mr. John Mahle, Board President, asked if there was any input from the public at this time; would anyone from the public like to address the Board.

No one in the audience responded.

It was moved by Joyce Potsko, seconded by Rick Stevens: To approve the following motions:

1. Accept the resignation of Robin Santey, RN, at Lee Park Elementary, effective February 7, 2020. (Exhibit P-1)

2. Approve the Power Scholars Academy Summer Program School Agreement between the Hanover Area School District and the Wilkes-Barre Family YMCA. (Exhibit P-2)

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3. Appoint/re-appoint the following Extra-Curricular Personnel for the 2019-2020 School Year:

Mike Zapotoski	Varsity Baseball Head Coach	\$3,348.00
Sean Hart	Varsity Assistant Baseball Coach	\$2,145.00
John Kilheeney	Varsity Assistant Baseball Coach	UNPAID
Matthew Kuhl	Varsity Assistant Baseball Coach	UNPAID
Katherine Healey	Varsity Softball Head Coach	\$3,348.00
Gary Williams	Assistant Varsity Softball Coach	\$2,145.00
Desiree Bannon	Asst. Varsity Softball	UNPAID
Tracey DeRocco	Asst. Varsity Softball	UNPAID
Carl T. Daubert	Asst. Varsity Track & Field	\$2,011.00
Kenneth Daubert	Asst. Jr. High Track & Field	\$1,478.00
John Paprota	Asst. Varsity Track & Field	UNPAID
Hayden White	Asst. Varsity Track & Field	UNPAID
Donald Pientka	Head Boys' Volleyball Coach	\$3,123.00
Joseph Tattersal	Asst. Boys' Volleyball Coach	\$1,530.00

4. Appoint Jacqueline Gurval as a Paraprofessional at a rate of \$10.00/hour for the 2019-2020 School Year.
5. Accept the resignation of Angela Millikin as a Substitute Per-Diem Cleaner, effective January 21, 2020. (Exhibit P-5)

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6. Appoint Ethan Hoolick as Secondary English Teacher at a salary of B, Step 1, \$46,773 (prorated), effective February 5, 2020.

7. Approve the following salaries of game workers:

Varsity Football

Clock Operator	\$30.00
Scoreboard	\$30.00
Announcer	\$30.00
Ticket Seller	\$30.00
Ticket Collector	\$30.00
Chains (3)	\$20.00

JV Volleyball

Clock Operator	\$20.00
Scorekeeper	\$20.00
Libero Tracker	\$20.00

Varsity Volleyball

Clock Operator	\$30.00
Scorekeeper	\$30.00
Libero Tracker	\$20.00

Varsity Track

Scorekeeper	\$30.00
Timer	\$30.00
Announcer	\$30.00

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Jr. High Track

Scorekeeper	\$20.00
Timer	\$20.00
Announcer	\$20.00

Varsity Girls Soccer

Scorekeeper	\$30.00
Timer	\$30.00
Announcer	\$30.00

Varsity Baseball

Scoreboard	\$30.00
Scorekeeper	\$30.00

Junior High Baseball

Scoreboard	\$20.00
Scorekeeper	\$20.00

Varsity Softball

Scoreboard	\$30.00
Scorekeeper	\$30.00

Junior High Softball

Scoreboard	\$20.00
Scorekeeper	\$20.00

Varsity Boys Soccer

Varsity Timer	\$30.00
Scorekeeper	\$30.00

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Junior High Co-Ed Soccer

Timer	\$20.00
Scorekeeper	\$20.00

Varsity Boys/Girls Basketball

Clock Operator	\$30.00
Scorekeeper	\$30.00
Announcer (Varsity only)	\$30.00
Ticket Seller	\$30.00
Ticket Collector	\$30.00

Boys/Girls Basketball (J.V., Jr. High)

Clock Operator	\$20.00
Scorekeeper	\$20.00

Varsity Wrestling

Clock Operator	\$30.00
Scorekeeper	\$30.00
Ticket Seller	\$30.00
Ticket Collector	\$30.00

Jr. High Wrestling

Clock Operator	\$20.00
Scorekeeper	\$20.00

Varsity Swim

Clock Operator (2)	\$30.00
Scorekeeper (2)	\$30.00

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BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #7 ABOVE): YES: Kopko, Mahle, Mazur (Yes on Motions #1, #2, #3, #4, #5, and #6; I abstain on Motion #7 – Clock Operator I abstain on, and yes on all of the rest); Potsko, Redick (Yes on all but Motion #3), Stevens. NO: Redick (On Motion #3 only). ABSTAIN: Mazur (On Motion #7 – Clock Operator only). ABSENT: Bleich, Ciavarella, Holmgren. Chair declared the motions carried.

NEW BUSINESS:

None

OLD BUSINESS:

None

PUBLIC COMMENTS:

None

FUTURE MEETINGS:

March Work Session

Tuesday, March 3, 2020 at 5:30 P.M.

March Regular Meeting

Tuesday, March 3, 2020 immediately following the Work Session

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ADJOURNMENT:

It was moved by Dr. Vic Kopko, seconded by Rick Stevens: To adjourn the Regular School Board Meeting at 7:36 P.M.

BOARD VOTE: YES: Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None
ABSENT: Bleich, Ciavarella, Holmgren ABSTAIN: None Chair declared the motion carried.

ATTEST: _____, Secretary

Rick Stevens
Hanover Area School Board