

***Hanover Area School District
Board of Education
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706***

***Board of Education Regular Meeting
Tuesday, September 8, 2020***

Board of Education

John J. Mahle, Jr, President	
Stacy Bleich, Vice-President	Frank Ciavarella
Paul Holmgren	Dr. Vic Kopko
Michael Mazur	Joyce Potsko, Treasurer
Matthew Redick	Rick Stevens, Secretary

Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor

District Administration

Nathan Barrett, Superintendent
Robert Kachurak, Business Administrator

Board Representatives

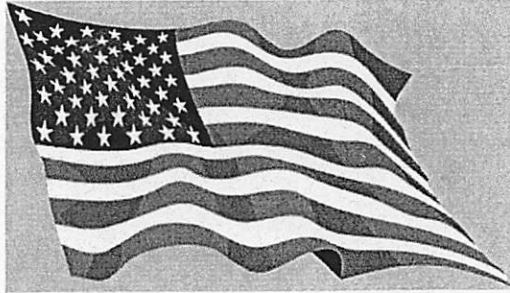
Frank Ciavarella
Joyce Potsko
John J. Mahle, Jr.
Paul Holmgren

- Luzerne Intermediate Unit 18 School Board
- PSBA Legislative Representative
- Wilkes-Barre Area Career & Technical Center
- Alternate WBACTC

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CALL TO ORDER – Board President

PLEDGE OF ALLEGIANCE



ROLL CALL and ESTABLISHMENT OF QUORUM

_____ *Stacy Bleich*
_____ *Frank Ciavarella, Jr.*
_____ *Paul Holmgren*
_____ *Dr. Vic Kopko*
_____ *John J. Mahle, Jr.*
_____ *Michael Mazur*
_____ *Joyce Potsko*
_____ *Matthew Redick*
_____ *Rick Stevens*

WORK SESSION

**Discussion of items to be acted upon at the Board Meeting
Work Session Adjournment**

BOARD MEETING

**Commencement of Board Meeting
Public input on Board Agenda Action Items only
Board Action on Agenda Action Items**

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APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by: _____

Seconded by: _____

To approve the following minutes and accept the following reports:

AYES: _____ NOES: _____

- *Regular Meeting minutes of August 4, 2020*
- *Special Meeting minutes of August 27, 2020*
- *Special Meeting minutes of August 31, 2020*
- *Luzerne Intermediate Unit Board of Directors meeting minutes of June 17, 2020.*
- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of August 17, 2020.*

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It was moved by: _____

Seconded by: _____

To approve the following report(s)/actions(s): AYES: _____ NOES: _____

Superintendent's Report

Update on Opening of Schools

- Department of Health dashboard has Hanover Area School District at 2.4% positivity rate in our community. Well under the 5% recommendation of the Department of Health for a safe return to school for October 1, 2020. We will advertise for a community meeting next week for a return plan.
- Special Education students may return as early as next week.
- We have submitted a letter to Hanover Township in request for crossing guards for the October 1st start.
- We are awaiting an update for our chrome book order. No arrival date has been provided as of this morning.
- The consideration for the new security system is a strong recommendation of mine. We would become one of the safest Pennsylvania School Districts. We would host a community night featuring all the safety features protecting staff and students.
- Finally, I welcome back all the staff and students. It was a relatively smooth start and we look forward to student's safe return to our buildings.

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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the second and final reading of the following School Board Policies as per Exhibit G-1.

146.1 Trauma-Informed Approach
626 Federal Fiscal Compliance
832 Educational Equity

2. Approve the first reading of the following School Board Policies as per Exhibit G-2.

#111 Lesson Plans
#203 Immunizations and Communicable Diseases
#209 Health Examination/Screenings
#314 Physical Examination
#318 Attendance and Tardiness
#332 Working Periods
#334 Sick Leave
#340 Responsibility for Student Welfare
#705 Facilities and Workplace Safety
#803 School Calendar
#904 Public Attendance at School Events
#907 School Visitors

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Ratify the following PNC check register(s): (Exhibit F-1)
July 29, 2020 to August 31, 2020
2. Approve the PNC check registers of: (Exhibit F-2)
September 1, 2020
3. Elliott Greenleaf & Dean \$8,750.11
July 2020
Invoice #156100
4. Approve the following 2019 Tax Refunds: \$731.96
Joseph Kaschak
5. Approve the Letter of Intent to Participate in the Northeastern Pennsylvania Wide
Area Network E-Rate Consortium as per Exhibit F-5.
6. Approve the lease agreement between the Hanover Area School District and Jay's
Business Solutions for a Sharp MX754 copier for Lyndwood Elementary School.
7. Approve the 2020-2021 agreement between the Hanover Area School District and
the Children's Service Center for the Partial Hospitalization Program (PHP) and
the Therapeutic Education Program (TEP) as per Exhibit F-7.

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

8. Approve the proposal from Goods Mobile Construction Inc. in the amount of \$50,111.00 to provide the service of dismantling, transporting and re-installation of the modular classrooms from Memorial to the Junior-Senior High School.

9. Award the bid for Electrostatic Spray Disinfecting to Reynolds Restoration in the amount of \$.07/square foot, contingent on approval from the district solicitor.

10. Approve the Agreement of Lease between the Hanover Area School District and the Luzerne Intermediate Unit for the Lyndwood Elementary School Building. Both parties, as prepared by the Board Solicitors, have agreed to the terms and conditions as per Exhibit P-10.

11. Approve the three (3) year lease agreement with DriftNet Security for the KnowWhere School Safety System in the amount of \$19,020.00 per year for 3 years.

12. Approve the proposal for Dual Enrollment Agreement between Lackawanna College and the Hanover Area School District for the period July 1, 2020 through June 30, 2021. (Exhibit F-12)

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

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13. Approve the agreement between the Hanover Area School District and Century Security Services for security officers at home sporting events for the 2020-2021 school year. (Exhibit F-13)

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve Tenure for the following professional employees:
Donald Pientka
2. Accept the resignation of Karen Bosek, Per-diem Clerical Worker, effective September 8, 2020 as per Exhibit P-2.
3. Accept the resignation of Nancy Needle as ELA Department Chair for the 2020-2021 school year as per Exhibit P-3.
4. Accept the resignation of Tiffany McCary, Jr. High Field Hockey Coach, effective August 31, 2020 as per Exhibit P-4.
5. Appoint the following Mentor Teachers for the 2020-2021 school year:
Desiree Bannon
Shannon Gerrity
Kim Franks
6. Approve the request of Jason Papadoplos, elementary Teachers to take September 23, 2020, off as an Unpaid Day as per Exhibit P-6.
7. Appoint Karen McHale as Title IX Coordinator effective, August 14, 2020.

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

8. Effective August 14, 2020, and until the School Board adopts a comprehensive Policy, the Hanover Area School District shall comply with and implement all requirements to the Title IX regulations;
 1. Any existing policies or practices that are inconsistent with or in violation of any of the requirements, terms or conditions of the Title IX regulations are hereby superseded effective August 14, 2020;
 2. The Superintendent hereby has the following power and authority regarding Title IX:
 - a. To designate one or more Title IX Coordinators;
 - b. To designate one or more investigators under Title IX;
 - c. To designate an initial decision maker (s) and an appeal decision maker (s) under Title IX;
 - d. To designate a facilitator;
 - e. To establish supportive measures as required by Title IX;
 - f. To make arrangements for and provide required training;
 - g. To amend the Student Code of Conduct as required by Title IX;
 - h. To adopt and/or amend the Employee Code of Conduct as required by Title IX;
 - i. To ensure that all notices are provided;
 - j. To ensure that all postings to the website are posted; and
 - k. To adopt Administrative Regulations that will ensure compliance with Title IX.

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

9. Authorize Attorney Jack Dean to execute and deliver the Certification and Request for Payment to the County of Luzerne for the COVID-19 County Relief Block Grant as per Exhibit P-9.

10. Appoint David Bubblo as Wilkes Athletic Intern to assist with Athletic duties for the 2020-2021 school year. There is no cost to the district.

11. Appoint the following Extra-Curricular Personnel, for the 2020-2021 school year:

Sara Jean Wolfe	Asst. Jr. High Boys Soccer	\$1,614.00
Emily Wildes	Asst. Jr. High Field Hockey	\$1,530.00

12. Appoint Jennifer Hartley as Cleaner Position #5A & #2 at the Junior-Senior High School (8 hours) as per the HAESPA Contract.

13. Appoint Robin Demski as Cleaner Position #1 at Memorial Elementary (4 hours) as per the HAESPA Contract.

14. Appoint Karen McHale as Board Reporter, effective September 1, 2020, at a stipend of \$200/month.

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): **AYES:** _____ **NOES:** _____

15. Accept the resignation of Maureen Peterman as Drama Club Advisor ad Spring Musical/Play/Publicity Director. (Exhibit P-15)

16. Appoint the following as event staff for the 2020-2021 school year at \$10.00/hour:
Matthew Beecham
James McCabe
Tori Metric

17. Approve a one (1) year medical sabbatical for Employee #31372, effective September 8, 2020, pending review of District Solicitor.

18. Approve the FFCRA for Employee #31248, effective September 8, 2020, pending review of District Solicitor.

19. Approve the FMLA request for employee #30415, effective September 8, 2020.

20. Appoint Amy Cody as ELA Department Chair, effective September 8, 2020.

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NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENTS:

FUTURE MEETINGS:

October Work Session	Tuesday, October 6, 2020
October Regular Meeting	Tuesday, October 6, 2020