

**Hanover Area School District
Board of Education
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706**

**Board of Education Work Session and Regular Meeting
Thursday, September 7, 2017**

Board of Education

John J. Mahle, Jr., President

Frank Ciavarella

Lorraine Heydt, Secretary

Paul Holmgren, Vice-President

Dr. Vic Kopko

Stacy McGovern

Joyce Potsko, Treasurer

Kevin Quaglia

Joseph Steininger

Attorney Jack Dean, School Solicitor

Attorney William Finnegan, School Solicitor

District Administration

William Jones, Acting Superintendent

Board Representatives

John J. Mahle, Jr.

• Wilkes-Barre Area Vocational-Technical School

Frank Ciavarella

• Luzerne Intermediate Unit 18 School Board

Paul Holmgren

• Alternate WBAVTS

Joyce Potsko

• PSBA Legislative Representative

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APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by: _____

Seconded by: _____

To approve the following minutes and accept the following reports:

AYES: _____ NOES: _____

- *Regular Meeting of August 8, 2017, 2017*
- *Special Meeting minutes of August 22, 2017*
- *Luzerne Intermediate Unit 18 Board of Directors Regular Meeting minutes of June 21, 2017*
- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of August 21, 2017.*

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It was moved by: _____

Seconded by: _____

To approve the following report(s)/actions(s): AYES: _____ NOES: _____

Superintendent's Report

Honor 2016-2017 Retirees

<i>Susan Katsock</i>	<i>30 Years of Service</i>
<i>Christine Shipula</i>	<i>30 Years of Service</i>
<i>Joan Stempin</i>	<i>17 Years of Service</i>

Honor 2016-2017 Excellence in Teaching Recipients

<i>Jaclyn Mendygral</i>	<i>Elementary</i>
<i>Carl Daubert</i>	<i>Secondary</i>

Federal/State Programs Review

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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the Hanover Area Mini Hawks, Inc. to use the Memorial Stadium and Concession Stand on November 12, 2017. (Exhibit G-1)

2. Approve the Hanover Memorial Elementary PTA to use the parking lot of the Junior-Senior High School on October 14, 2017 for a Car Show. (Exhibit G-2)

3. Approve the Boy Scouts of America-Cub Scout Pack 4066 to use the cafeteria at Lee Park and Memorial Elementary on September 14, 2017. (Exhibit G-3)

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Ratify the following PNC check register(s): (Exhibit F-1)
August 8, 2017 through September 5, 2017

2. Approve the PNC check register of September 6. (Exhibit F-2)

3. Approve the following Treasurer reports: (Exhibit F-3)
July 2017 for the General Fund, Payroll, and Capital Projects

4. Elliott Greenleaf & Dean \$4,792.89
John Dean
Meghan M. Carey
Chad Sweigart
Invoice #141135

Pugliese, Finnegan, Shaffer & Ferentino LLC \$2,301.00
William Finnegan
Invoice #25857

5. Approve the Memorandum of Understand between the Hanover Area School District and the Hanover Area Educational Support Professional Association.
(Exhibit F-5)

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

5. Approve the refund of 2011 property taxes to Crossroads Shopping Center LLC in the amount of \$5,718.27

NOTE: All paperwork is on file in the Business Office.

6. Acknowledge the receipt of PLANCON Part K: Project Refinancing Documents

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the following recipients of the 2016-2017 Excellence in Teaching Elementary and Secondary \$250 Mini-Grant Awards:

Carl Daubert	Secondary
Jaclyn Mendygral	Elementary

2. Approve the FMLA leave of Employee #30236 beginning August 22, 2017.

3. Approve the FMLA leave of Employee #31146 beginning September 15, 2017.

4. Approve Tenure for the following Professional Employees:

Michael Griffiths
Stacy Malia
Amanda Mullery
Robert Stelma

5. Ratify the Engagement Letter between the Hanover Area School District and Zavada & Associates dated August 10, 2017. (Exhibit P-5)

6. Accept the resignation of Maureen Lisman, Associate Teacher for the Pre-K Counts Program, effective August 29, 2017. (Exhibit P-6)

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

7. Appoint Marissa Metric as Associate Teacher for the Pre-K Counts Program effective, August 29, 2017 at \$90.00/day.
8. Accept the resignation of Philip Ioanna, Paraprofessional, effective August 8, 2017. (Exhibit P-8)
9. Appoint Lucy Baloga as a Medicaid Provider for the Hanover Area School District. Ms. Baloga will approve psychological evaluations for Medicaid students and will receive \$80.00/hour, prorated for her services. If students are approved Hanover Area will receive between \$250-\$1,000 per Medicaid student.
10. Approve the first reading of Board Policy #823: Naloxone. (Exhibit P-10)
11. Appoint the following as Associate Teacher at the Junior-Senior High School at \$90.00/day:

Christopher Thompson
12. Appoint/re-appoint the following Extra-Curricular Personnel, as recommended by the Athletic Director, for the 2017-2018 school year:

Kevin Puzak	Head Jr. High Soccer	\$2,259.00
Alexandra Halesey	Assistant Jr. High Soccer	\$1,614.00
Woodly Augustin	Head Jr. High Football	\$2,689.00
John Kus	Asst. Jr. High Football	UNPAID
Joseph Buffa	Asst. Varsity Football	UNPAID
Nicola Montoni, Jr.	Assistant Jr. High Football	UNPAID

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NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENTS:

FUTURE MEETINGS:

October Work Session Tuesday, October 3, 2017

October Regular Meeting Tuesday, October 3, 2017