

***Hanover Area School District
Board of Education
Hanover Area Junior-Senior High School
1600 Sans Souci Parkway
Hanover Township, Pa 18706***

***Board of Education Regular Meeting
Tuesday, February 4, 2020***

Board of Education

John J. Mahle, Jr, President	Frank Ciavarella
Stacy Bleich, Vice-President	Dr. Vic Kopko
Paul Holmgren	Joyce Potsko, Treasurer
Michael Mazur	Rick Stevens, Secretary
Matthew Redick	

Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor

District Administration

Nathan Barrett, Superintendent
Robert Kachurak, Business Administrator

Board Representatives

Frank Ciavarella
Joyce Potsko
John J. Mahle, Jr.
Paul Holmgren

- Luzerne Intermediate Unit 18 School Board
- PSBA Legislative Representative
- Wilkes-Barre Area Career & Technical Center
- Alternate WBACTC

**Hanover Area School District
Board of Education Regular Meeting
Tuesday, February 4, 2020**

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by: _____

Seconded by: _____

To approve the following minutes and accept the following reports:

AYES: _____ NOES: _____

- *Regular Meeting minutes of January 7, 2020*

- *Luzerne Intermediate Unit Board of Directors Regular Meeting minutes of December 18, 2019.*

- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee Special Meeting minutes of November 26, 2019.*

- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee Special Meeting minutes of November 29, 2019 continued from November 26, 2019.*

- *Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee Reorganization Meeting minutes of December 16, 2019.*

*Hanover Area School District
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It was moved by: _____

Seconded by: _____

To approve the following report(s)/action(s): AYES: _____ NOES: _____

Superintendent's Report

Recognition of Faculty

**Misericordia University
"Outstanding Educator Award"**

Mrs. Mary Ellen Konetski

Hanover Area Jr/Sr High School
Monthly Report
February 2020

Calendar of Events

01/01 No School - New Year's Day
01/02 No School – Holiday Break
01/06 2hr delay - Weather
01/08 No School – Snow Day
01/13 CEO Food Pantry
01/17 No School – Act 80 Day
01/20 No School – ML King Day
01/21 End of Marking Period 2
01/30 Report Cards tentatively distributed

Administration and Staff

High School Administration – Attended/conducted the following activities:

01/06 Attended district administration meeting
01/09 Varsity Boys Basketball game vs MMI
01/10 Conducted AM/PM Voluntary staff meetings
01/13 Varsity Girls Basketball game vs Tunkhannock
01/14 Building Liaison meeting
01/15 Building Department Head meeting
01/17 9th & 10th grade Semi at Genetti's, conducted faculty meetings
01/21 Guidance meeting
01/22 Senior Cap & Gown meeting, attended Varsity Wrestling meet vs Wyoming Area
01/27 Girls Varsity Basketball game vs MMI

Special Education Department:

Mrs. Franks and her Life Skills class started the Sip2Success Traveling Café. This provides faculty with the opportunity to order and purchase hot and cold beverages. Students in the Life Skills class then fill and deliver the orders. This café will help the students transfer academic, functional and prevocational skills that are learned in the classroom to a real life setting.

Curricular Activities

The Hanover Area Marching Band, under the direction of Mr. Lussier, and Chorus, directed by Mr. Dubinski, joined the Hanover Township Lions at their Annual Tree-Lighting Ceremony at the Crossroads on 8 December 2019. They provided music and a merry atmosphere of jingling bells for Santa's arrival.

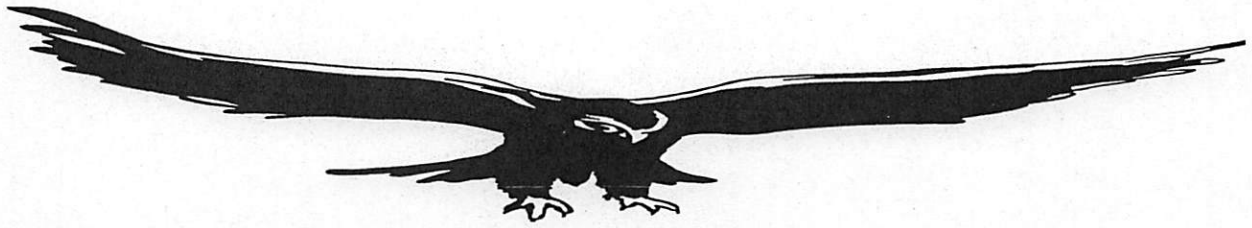
The Hanover Area Chorus, under the direction of Mr. Dubinski, and Concert Band, directed by Mr. Lussier, presented a Christmas Concert to Memorial Elementary students on 20 Dec 2019. Selections included modern and traditional renditions of traditional carols. Thanks to the Performing Arts Boosters for setting up the stage and providing Hanover Area Band and Chorus sweatshirts to these students.

The Hanover Area Marching Band, directed by Mr. Lussier, marched in the Sugar Notch Santa Parade on 20 Dec 2019. The band performed Christmas carols to help ring in Santa's arrival.

Leo Club members assisted with the Children's monthly food pantry Jan 13th.
Leo Club members submitted a donation to St. Vincent's DePaul Soup Kitchen.

Mrs. Langdon's Computer Application class designed and mailed a package including Valentine Day Cards and a Veteran T-shirt to Retired Major Bill White, USMC who is celebrating his 104th Birthday.

Several students from Mrs. Langdon's Personal Finance Class are participating with the NEPA Clean Up campaign and were recently interviewed by WNEP Channel 16.



February 2020
Memorial Elementary
Board Report

Ann Marie Kochuba-Mantione/Faculty/Staff



January 6th 2020 – Administration Meeting

January 9th 2020 – Magistrate

January 13th 2020 – SHINE Advisory Board Meeting

January 16th 2020 – Math Night – Elementary 6-7:30 p.m.

January 17th 2020 – Act 80 In-Service – No Students

January 20th 2020 – No School in observance of Dr. Martin Luther King, Jr. Day

January 31st 2020 – School Wide Positive Behavior Rewards & January Birthday Celebrations

January 31st 2020 – SAP Meeting

January 31st 2020 – School Wide Positive Behavior Reward Winners – Ice Cream Celebration

February 2nd 2020 – Groundhog Day

February 3rd – 7th 2020 – SWPB Memorial Spirit Week:

February 3rd 2020 – Memorial Blue & White School Pride Day

February 4th 2020 – Memorial Dress Up Day

February 5th 2020 – Memorial Career Day

February 5th 2020 – Memorial Career Day Program

February 6th 2020 – Memorial “All About Me Day”

February 7th 2020 – Memorial Red Day for Heart Association

February 10th 2020 - Memorial Girls Build Up Program

February 13th 2020 – Memorial Parent Conferences

February 14th 2020 – Act 80 In-Service – No Students

February 17th 2020 – President’s Day – No School

February 18th 2020 – Fire Drill/Lock-Down Drill

February 20th 2020 – Memorial Spring Photos – Lyons Photography

February 26th 2020 – Kindness Matters Program

February 28th 2020 – SWPB Rewards & Monthly Birthday Celebrations

March 2nd –March 6th 2020 – Read Across America/Dr. Seuss Reading Celebration Week:

March 2nd 2020 – Read Across America Memorial PTA Reading Popcorn Activity

March 2nd 2020 – Memorial Crazy Socks & Crazy Hat Day

March 3rd 2020 – Memorial Mis-Match Day

March 4th 2020 – Memorial Sports & Activity Day

March 4th 2020 – Red Cross Pillow Case Project

March 5th 2020 – Memorial Decades Day

March 6th 2020 – Memorial Red & White Day in Honor of Dr. Seuss

March 9th 2020 – 5th grade BizTown Field Trip

March 10th 2020 – 5th grade BizTown Field Trip

March 12th 2020 – Memorial Easter Bunny Photos

March 16th 2020 – PTA Fundraiser – Follow a Principal, Secretary, Guidance Counselor and a teacher from each grade.

March 17th 2020 – St. Patrick's Day

March 20th 2020 – Spring Begins

March 27th 2020 – SWPB Reward Program & Monthly Birthday Celebrations

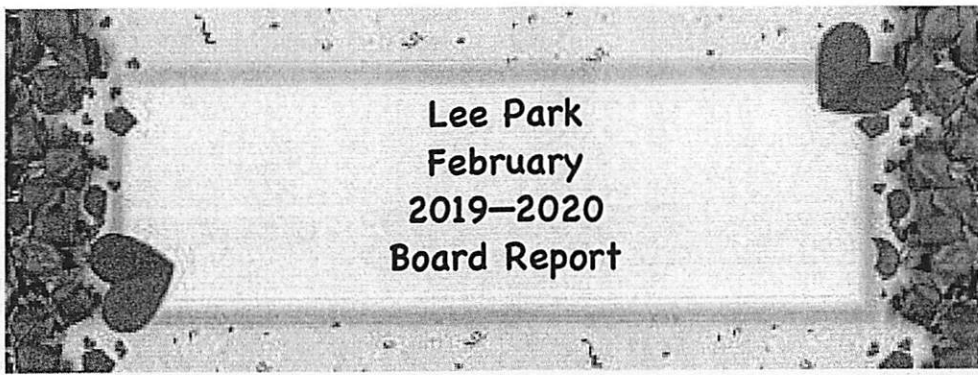
March 27th 2020 – Elementary SAP Meeting



Memorial Elementary

February 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 Groundhog Day SuperBowl	3 SWPB Program Memorial Blue & White School Pride Day	4 SWPB Program Memorial Dress Up Day	5 SWPB Program Career Day Career Day Program	6 SWPB Program Memorial "All About Me" Day	7 SWPB Program Red Day for Heart Association	8
9	10 Memorial Girls Build Up Program	11	12	13 Memorial Parent Conferences 6 p.m.	14 Act 80 In- Service Day – No School For Students	15
16	17 No School Observance of President's Day	18 Memorial Fire Drill/LockDown Drill	19	20 Memorial Spring Photos – Lyons Photography	21	22
23	24	25	26 Kindness Matters Program	27 SWPB Rewards & Monthly Birthday Celebrations	28	29



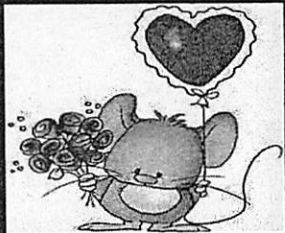
**Lee Park
February
2019–2020
Board Report**

Administrative Activities

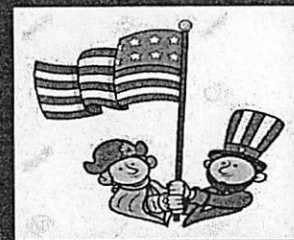
- Jan. 6th - Attended Administrative meeting.
- Jan. 9th - Held Bomb Threat/Reverse Lockout Drill
- Jan. 16th - Attended PVAAS Webinar at the HS
- Jan. 17th - Attended Act 80 trainings and held faculty meeting.







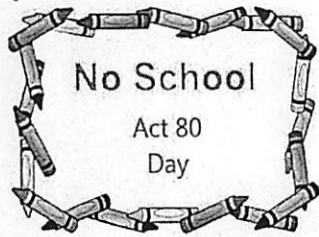

Faculty/Staff and Student Activities

- Jan. 3rd - Students made up a "Snow Day"
- Jan. 9th - The building participated in the Bomb Threat drill.
- Jan. 17th - Staff and Faculty followed the Act 80 schedule.



Lee Park Elementary February 2020





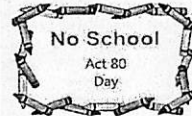


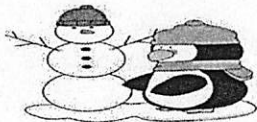



Monday	Tuesday	Wednesday	Thursday	Friday
3	4  Sale begins! \$.50 each!	5	6 Meeting in the Café @ 6:15 pm 	7
10	11  Sale Ends! \$.50 each!	12  Parent/ Teacher Mid-Year Conferences 6:00—8:00 There are NO afternoon conferences held.	13 Homeroom Valentine Parties in the afternoon. PTA providing a mini cup cake for the students.   Sale Ends!	14  No School Act 80 Day
17  NO SCHOOL	18	19	20	21
24	25	26	27	28



2020

Hanover Green Elementary

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			No School 1 	2 	3 Back to School! Make-Up Day!	4 
5	6	7	8	9	10	11
12	13	14	15 Mobile Dentist PTA Meeting! 6-8 PM Cafeteria!	16	17 	18
19	20  Martin Luther King Jr. Day	21	22	23	24 Bomb Threat Drill including Reverse Evacuation	25
26 	27 New Programs Begin! Artist in Residence, Mindfulness, & Gym-HS.	28	29	30	31 	

*Hanover Area School District
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GENERAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Approve the revised Board Policy #222 Tobacco/Nicotine and adopt Administrative Regulations #222-AR-0 and #222-AR-1. (Exhibit G-1)

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FINANCIAL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

7. Acknowledge the Audit of Financial Statements of the Hanover Area School District, as prepared by BBD, LLP, Certified Public Accountants, for the Fiscal Year June 30, 2019. (Exhibit F-7)

8. Approve the following Tax Refunds:

Harvey Associates III, LLC Tax Year 2016	\$19,120.37
Harvey Associates III, LLC Tax Year 2017	\$19,120.37
Harvey Associates III, LLC Tax Year 2018	\$19,770.44
Francis Pilch Jr. Tax Year 2019	\$2,114.03

9. Approve option 1 in the amount of \$6,000 between the Hanover Area School District and TriMark Foodservice Equipment to provide design project documents for the Junior-Senior High School cafeteria serving line and equipment upgrades. Funds will be paid out of the Food Service Account. No cost to the District. (Exhibit F-9)

10. Motion to assign the Dobbs contract to Keystone Valley Transportation being bound by all terms and conditions of original Dobbs Transportation contract.

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

-
-
11. Motion to authorize increase in contract between Hanover Area School District and ESS, for additional \$5.00/day per substitute as needed.

 12. Motion to authorize to enter into contract with Borton Lawson to provide engineering service for cafeteria at the Jr./Sr. High School gas metering project in the amount of \$6870 to be paid out of food service fund. No cost to the District General Fund.

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PERSONNEL RECOMMENDATIONS:

It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

1. Accept the resignation of Robin Santey, RN, at Lee Park Elementary, effective February 7, 2020. (Exhibit P-1)
2. Approve the Power Scholars Academy Summer Program School Agreement between the Hanover Area School District and the Wilkes-Barre Family YMCA. (Exhibit P-2)

3. Appoint/re-appoint the following Extra-Curricular Personnel for the 2019-2020 School Year:

Mike Zapotoski	Varsity Baseball Head Coach	\$3,348.00
Sean Hart	Varsity Assistant Baseball Coach	\$2,145.00
John Kilheeny	Varsity Assistant Baseball Coach	UNPAID
Matthew Kuhl	Varsity Assistant Baseball Coach	UNPAID
Katherine Healey	Varsity Softball Head Coach	\$3,348.00
Gary Williams	Assistant Varsity Softball Coach	\$2,145.00
Desiree Bannon	Asst. Varsity Softball	UNPAID
Tracey DeRocco	Asst. Varsity Softball	UNPAID
Carl T. Daubert	Asst. Varsity Track & Field	\$2,011.00
Kenneth Daubert	Asst. Jr. High Track & Field	\$1,478.00
John Paprota	Asst. Varsity Track & Field	UNPAID
Hayden White	Asst. Varsity Track & Field	UNPAID
Donald Pientka	Head Boy's Volleyball Coach	\$3,123.00
Joseph Tattersal	Asst. Boys Volleyball Coach	\$1,530.00

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

4. Appoint Jacqueline Gurval as a Paraprofessional at a rate of \$10.00/hour for the 2019-2020 school year.
5. Accept the resignation of Angela Millikin as a Substitute Per-diem cleaner, effective January 21, 2020. (Exhibit P-5)
6. Appoint Ethan Hoolick as Secondary English Teacher at a salary of B, Step 1, \$46,773(prorated), effective February 5, 2020.
7. Approve the following salaries of game workers:

<u>Varsity Football</u>	
Clock Operator	\$30.00
Scoreboard	\$30.00
Announcer	\$30.00
Ticket Seller	\$30.00
Ticket Collector	\$30.00
Chains (3)	\$20.00

<u>JV Volleyball</u>	
Clock Operator	\$20.00
Scorekeeper	\$20.00
Libero Tracker	\$20.00

<u>Varsity Volleyball</u>	
Clock Operator	\$30.00
Scorekeeper	\$30.00
Libero Tracker	\$20.00

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

Varsity Boys Soccer
Varsity Timer \$30.00
Scorekeeper \$30.00

Junior High Co-Ed Soccer
Timer \$20.00
Scorekeeper \$20.00

Varsity Boys/Girls Basketball
Clock Operator \$30.00
Scorekeeper \$30.00
Announcer (Varsity only) \$30.00
Ticket Seller \$30.00
Ticket Collector \$30.00

Boys/Girls Basketball (J.V., Jr. High)
Clock Operator \$20.00
Scorekeeper \$20.00

Varsity Wrestling
Clock Operator \$25.00
Scorekeeper \$25.00
Ticket Seller \$25.00
Ticket Collector \$25.00

Jr. High Wrestling
Clock Operator \$20.00
Scorekeeper \$20.00

Varsity Swim
Clock Operator (2) \$30.00
Scorekeeper (2) \$30.00

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It was moved by: _____

Seconded by: _____

To approve the following motion(s)/action(s): AYES: _____ NOES: _____

<u>Varsity Track</u>	
Scorekeeper	\$30.00
Timer	\$30.00
Announcer	\$30.00

<u>Jr. High Track</u>	
Scorekeeper	\$20.00
Timer	\$20.00
Announcer	\$20.00

<u>Varsity Girls Soccer</u>	
Scorekeeper	\$30.00
Timer	\$30.00
Announcer	\$30.00

<u>Varsity Baseball</u>	
Scoreboard	\$30.00
Scorekeeper	\$30.00

<u>Junior High Baseball</u>	
Scoreboard	\$20.00
Scorekeeper	\$20.00

<u>Varsity Softball</u>	
Scoreboard	\$30.00
Scorekeeper	\$30.00

<u>Junior High Softball</u>	
Scoreboard	\$20.00
Scorekeeper	\$20.00

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NEW BUSINESS:

OLD BUSINESS:

PUBLIC COMMENTS:

FUTURE MEETINGS:

March Work Session

Tuesday, March 3, 2020

March Regular Meeting

Tuesday, March 3, 2020