

AUGUST 4, 2020

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

MINUTES

August 4, 2020

**Hanover Area Junior/Senior High School
Hanover Township, Pennsylvania
August 4, 2020**

NOTE: Due to the mandated closure of schools, and for the health and safety of individuals, the Board of Education held this Regular School Board Meeting using the virtual platform, "Zoom".

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held using the virtual platform "Zoom", on Tuesday, August 4, 2020, at 7:00 P.M. The meeting was called to order by the Board President, Mr. John J. Mahle, Jr.

PLEDGE OF ALLEGIANCE TO OUR FLAG

ROLL CALL OF BOARD MEMBERS:

PRESENT: John J. Mahle, Jr, President; Stacy Bleich, Vice-President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Frank Ciavarella, Jr.; Paul Holmgren, Dr. Vic Kopko, Michael Mazur and Matthew Redick

ABSENT: None

Rick Stevens, Secretary, stated a Quorum was established for the meeting.

OTHER PEOPLE PRESENT:

Mr. Nathan Barrett, Superintendent; Attorney Jack Dean, School Solicitor; Mrs. Lisa Kitchen, Administrative Assistant; and a number of citizens.

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Attorney Jack Dean, School Solicitor, stated an Executive Session was held prior to tonight's Board Meeting to discuss personnel.

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by Frank Ciavarella and seconded by Michael Mazur: To approve the following minutes and accept the following reports:

- Regular Board Meeting minutes of June 2, 2020
- Special Board Meeting minutes of June 29, 2020
- Special Board Meeting minutes of July 14, 2020
- Luzerne Intermediate Unit Board of Directors Meeting minutes of May 20, 2020
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of June 15, 2020

BOARD VOTE: YES: Bleich, Ciavarella, Holmgren, Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None ABSENT: None ABSTAIN: None Chair declared the motion carried.

SUPERINTENDENT'S REPORT:

Mr. Nathan Barrett, Superintendent, stated tomorrow evening, at 6:00 P.M., the Hanover Area School District will host an informational session for the members of the community. The link for this informational session is on our hanoverarea.org School District website. This will be at 6:00 P.M.; it will be an informative session followed by a question and answer session on how schools will reopen in the very near future. That is my report, Mr. President.

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It was moved by Matthew Redick, seconded by Michael Mazur: To accept the Report of the Superintendent.

BOARD VOTE: YES: Bleich, Ciavarella, Holmgren, Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None ABSENT: None ABSTAIN: None
Chair declared the motion carried.

RECOMMENDATIONS:

GENERAL:

It was moved by Michael Mazur, seconded by Frank Ciavarella: To approve the following motions:

1. Approve the Hanover Area School District Re-Opening Health and Safety Plan. (Exhibit G-1)

2. Approve the Hanover Area Junior-Senior High School ATSI School Plan for 2020-2021 as per Exhibit G-2.

3. Adopt Resolution #1-08-2020, "COVID-19 Emergency Declaration", as per Exhibit G-3

4. Approve the first reading of the following School Board Policies:

146.1 Trauma-Informed Approach
626 Federal Fiscal Compliance
832 Educational Equity

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5. Approve the following Administrative Regulations as per Exhibit G-5:
 - 805-AR-0 Emergency Preparedness Information-Incident Command Post
 - 805-AR-1 Emergency Preparedness, Required Drills and Assessments
 - 805-AR-2 Emergency/School Security Drill Reporting Form
 - 805.1-AR-0 Incident Report – Mandated Notification
 - 805.1-AR-1 Incident Report – Discretionary Notification
 - 805.1-AR-2 Record of Law Enforcement Officers in School
 - 805.2-AR-0 School Security Personnel Training

6. Approve the Standing Orders and Health Policies for Certified School Nurse as per Exhibit G-6.

7. Be It Resolved: Hanover Area School District opens virtually August 31st to September 30th. Return to school physically on October 1, 2020.

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #7 ABOVE): Bleich (did not respond to Board Vote). (Attorney Jack Dean, School Solicitor, stated to Mr. Rick Stevens, Secretary, you just have to note that she left the meeting at 7:04 P.M., and if she returns, she returns at such a such a time But we still have a quorum so we are good.) YES: Ciavarella, Holmgren, Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None ABSENT: None ABSTAIN: None LEFT THE MEETING: Bleich (at 7:04 P.M) Chair declared the motions carried.

FINANCIAL:

It was moved by Michael Mazur, seconded by Joyce Potsko: To approve the following motions:

1. Ratify the following PNC check registers: (Exhibit F-1)
 - June 25, 2020 to June 30, 2020
 - July 1, 2020 to July 27, 2020

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2. Approve the PNC check registers of: (Exhibit F-2)
July 28, 2020

3. Approve the following Treasurer reports:
General Fund

4. Elliott Greenleaf & Dean \$4,951.71
June 2020
Invoice #155725

5. Approve the following 2019 Tax Refunds:
Joseph & Mario Kaschak \$399.25

6. Approve the purchase of 2000 desk shields & 10 room dividers in
the amount of \$41,652.30 from David Dobbs Enterprises, Inc. This
will be paid from the COVID19 Safety Grant.

7. Approve the Intergovernmental Agreement between the Hanover Area
School District and the Luzerne Intermediate Unit #18 for the 2020-2021
Idea Allocation. (Exhibit F-7)

8. Approve the Memorandum of Understanding between the United Way
of Wyoming Valley Community Impact Initiatives and the Hanover Area
School District. (Exhibit F-8)

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9. Approve Nathan Barrett as authorized signatory of all Hanover Area Bank Accounts.

Dr. Vic Kopko, Board Member, asked on the question to Solicitor Dean; do we say add Nathan Barrett. The way it is worded it almost is like he is the only authorized signatory.

Attorney Jack Dean, School Solicitor, replied yes it should read to appoint Nathan Barrett as an authorized signatory; so that is fine. He is an authorized, we have other authorized signatures.

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #9 ABOVE): Bleich (did not respond to Board Vote). YES: Ciavarella, Holmgren, Kopko (Based on Attorney Dean's response to my question, Yes), Mahle, Mazur, Potsko... (Mr. Nathan Barrett, Superintendent, stated just to make it on the record that Stacy Bleich is back on the meeting at 7:06 P.M.), Redick, Stevens, Bleich (Sorry Rick, I lost you there.) NO: None ABSENT: None ABSTAIN: None Chair declared the motions carried.

PERSONNEL:

It was moved by Frank Ciavarella, seconded by Matthew Redick: To approve the following motions:

1. Appoint/re-appoint the following Junior-Senior High School Hall Monitors for 2020-2021 School Year:

James L. Bush
Frederick Gray
Patricia Gurnari
Nancy Karpovich
Kathleen Klemash
Joe Morris
George Antall
Anthony Mattick

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2. Appoint/re-appoint the following Per-Diem Clerical Workers for the 2020-2021 School Year:

Karen Bosek
Susan Isopi
Nancy Karpovich

3. Appoint/re-appoint the following Instructional Assistants for the 2020-2021 School Year, as per the HAESPA Contract:

Kathleen Beecham
Hillary Gasper
Bernadette Gurnari
Jennifer Mitkowski
Cheryl Zapotoski

4. Appoint/re-appoint the attached list of Paraprofessionals, at the recommended wages, for the 2020-2021 School Year, as per Exhibit P-4.

5. Appoint the attached list of Co-Curricular and Department Chairpersons for the 2020-2021 School Year, as per Exhibit P-5.

6. Approve the following salaries of game workers for the 2020-2021 School Year:

<u>Varsity Football</u>	
Clock Operator	\$30.00
Scoreboard	\$30.00
Announcer	\$30.00
Ticket Seller	\$30.00
Ticket Collector	\$30.00
Chains (3)	\$20.00

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JV Volleyball

Clock Operator	\$20.00
Scorekeeper	\$20.00
Libero Tracker	\$20.00

Varsity Volleyball

Clock Operator	\$30.00
Scorekeeper	\$30.00
Libero Tracker	\$20.00

Varsity Track

Scorekeeper	\$30.00
Timer	\$30.00
Announcer	\$30.00

Jr. High Track

Scorekeeper	\$20.00
Timer	\$20.00
Announcer	\$20.00

Varsity Girls Soccer

Scorekeeper	\$30.00
Timer	\$30.00
Announcer	\$30.00

Varsity Baseball

Scoreboard	\$30.00
Scorekeeper	\$30.00

Junior High Baseball

Scoreboard	\$20.00
Scorekeeper	\$20.00

Varsity Softball

Scoreboard	\$30.00
Scorekeeper	\$30.00

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Varsity Boys Soccer

Varsity Timer	\$30.00
Scorekeeper	\$30.00

Junior High Co-Ed Soccer

Timer	\$20.00
Scorekeeper	\$20.00

Varsity Boys/Girls Basketball

Clock Operator	\$30.00
Scorekeeper	\$30.00
Announcer (Varsity only)	\$30.00
Ticket Seller	\$30.00
Ticket Collector	\$30.00

Boys/Girls Basketball (J.V., Jr. High)

Clock Operator	\$20.00
Scorekeeper	\$20.00

Varsity Wrestling

Clock Operator	\$30.00
Scorekeeper	\$30.00
Ticket Seller	\$30.00
Ticket Collector	\$30.00

Jr. High Wrestling

Clock Operator	\$20.00
Scorekeeper	\$20.00

Junior High Softball

Scoreboard	\$20.00
Scorekeeper	\$20.00

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7. Appoint the following Security Officer for the 2020-2021 School Year for special occasions at the rate of \$9.00/hour:

John Sipper

8. Appoint Paulette Anselmi as Paraprofessional for the 2020-2021 School Year at a rate of \$10.00/hour.

9. Motion to approve the settlement agreement regarding Hanover Area School District student "A". (The student's actual name cannot be disclosed because of Federal and State privacy laws.)

10. Accept the resignation from Emily O'Day, Assistant School Nurse, effective July 20, 2020. (Exhibit P-10)

11. Re-appoint the following as Assistant School Nurse for the 2020-2021 School Year, at a rate of \$26.00/hour, no benefits:

Amy DeMarzo

12. Appoint Robin Santey as Substitute Per-diem Assistant School Nurse at a rate of \$26.00/hour, no benefits.

13. Accept the resignation of Matthew Clemons as Head Varsity Boys Soccer Coach, effective July 27, 2020. (Exhibit P-13)

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14. Appoint Ken Warman as Head Varsity Boys Soccer Coach at a salary of \$3,123.00.

15. Appoint/re-appoint the following Extra-Curricular Personnel, for the 2020-2021 School Year:

Carl J. Daubert	Assistant Cross Country	\$750.00
Alissa Everetts	Head Jr. High Field Hockey	\$1,530.00
Matthew Clemons	Assistant Varsity Boys Soccer	\$2,011.00
Marissa Metric	Assistant Cross Country	UNPAID

16. Approve the FMLA Leave for Employee #32039 effective July 29, 2020.

17. Accept, with regret, the resignation of Catherine Metric, as Board Stenographer, effective August 31, 2020. (Exhibit P-17)

18. Appoint Cathy Morio as HAESPA Instructional Assistant for the 2020-2021 School Year, as per the HAESPA Contract.

19. Appoint Lynn Vitale as HAESPA Instructional Assistant for the 2020-2021 School Year, as per the HAESPA Contract.

20. Appoint Kelsey Gabriele as Secondary Mathematics Teacher, at a salary of B, Step 1, \$47,683.00, effective August 25, 2020.

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21. Appoint William Cameron as Long Term Mathematics Substitute effective the beginning of the 2020-2021 School Year to approximately March 16, 2021, at a salary of B, Step 1, \$47,683.00, prorated.

22. Appoint Megan Cassano as Long Term Substitute School Nurse, effective for the first semester of the 2020-2021 School Year, at a salary of B, Step 1, \$47,683.00, prorated, pending clearance.

23. Appoint Michelle Mazur as Assistant School Nurse, at a rate of \$26.00/hour, no benefits.

24. Appoint Eugene Bly as Custodial Worker #1 at Lee Park Elementary as per the HAESPA Contract.

25. Appoint Patricia Culver as Custodial Worker #1 at Memorial Elementary as per the HAESPA Contract.

26. Appoint David Jackiel as Maintenance Worker as per the HAESPA Contract.

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #26 ABOVE): YES: Bleich, Ciavarella, Holmgren (Yes and I abstain on Motion #24 – Eugene Bly.), Kopko, Mahle, Mazur (I abstain on Motion #6 and Motion #23; yes to the rest), Potsko, Redick Stevens. **NO:** None **ABSENT:** None **ABSTAIN:** Holmgren (On Motion #24 only), Mazur (On Motion #6 and Motion #23 only).
Chair declared the motions carried.

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ADJOURNMENT:

It was moved by Frank Ciavarella, seconded by Michael Mazur: To adjourn the Regular School Board Meeting at 7:14 P.M.

BOARD VOTE: YES: Bleich, Ciavarella, Holmgren, Kopko, Mahle, Mazur, Potsko, Redick, Stevens. NO: None ABSENT: None ABSTAIN: None Chair declared the motion carried.

ATTEST: _____, Secretary

Rick Stevens
Hanover Area School Board