

***Hanover Area School District  
Board of Education***

*Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706*

***Board of Education Regular Meeting  
Tuesday, May 4, 2021***

***Board of Education***

John J. Mahle, Jr, President

Stacy Bleich, Vice-President

Joyce Potsko, Treasurer

Paul Holmgren

Michael Mazur

Rick Stevens, Secretary

Frank Ciavarella

Dr. Vic Kopko

Matthew Redick

Attorney Jack Dean, School Solicitor

Attorney William Finnegan, School Solicitor

***District Administration***

Nathan Barrett, **Superintendent**

David Bulzoni, **Business Manager**

***Board Representatives***

Frank Ciavarella  
John J. Mahle, Jr.  
Paul Homlgren

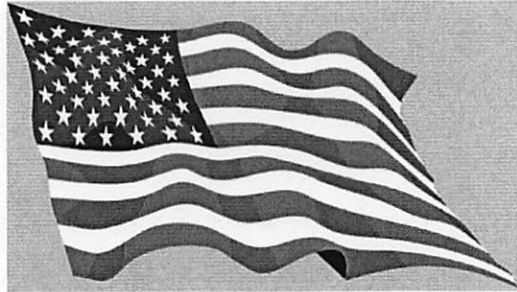
- Luzerne Intermediate Unit 18 School Board
- WBACTC Representative
- WBACTC Alternate

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

---

***CALL TO ORDER – Board President***

***PLEDGE OF ALLEGIANCE***



***ROLL CALL and ESTABLISHMENT OF QUORUM***

- \_\_\_\_\_ *Stacy Bleich*
- \_\_\_\_\_ *Frank Ciavarella, Jr.*
- \_\_\_\_\_ *Paul Holmgren*
- \_\_\_\_\_ *Dr. Vic Kopko*
- \_\_\_\_\_ *John J. Mahle, Jr.*
- \_\_\_\_\_ *Michael Mazur*
- \_\_\_\_\_ *Joyce Potsko*
- \_\_\_\_\_ *Matthew Redick*
- \_\_\_\_\_ *Rick Stevens*

**WORK SESSION**

**Discussion of items to be acted upon at the Board Meeting  
Work Session Adjournment**

**BOARD MEETING**

**Commencement of Board Meeting  
Public input on Board Agenda Action Items only  
Board Action on Agenda Action Items**

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

---

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following minutes and accept the following reports:*

*AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

- *Regular Meeting minutes of April 13, 2021*
  
- *Luzerne Intermediate Unit Board of Directors Regular Meeting minutes of March 24, 2021.*

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following report(s)/actions(s):* AYES: \_\_\_\_\_ NOES: \_\_\_\_\_

**Superintendent's Report**

*Update on Status of Schools*

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

---

---

***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

---

---

1. Approve the second and final of the following Board Policies and attachments as per Exhibit G-1:

Policy # 104 Discrimination/Title IX Sexual Harassment Affecting Staff  
Policy # 104 Attachment #1 Report Form  
Policy # 104 Attachment #2 Complaint Procedures  
Policy # 104 Attachment #3 Grievance Process for Formal Complaint

2. Approve the first reading of the following new/updated Board Policies as per Exhibit G-2:

004-BOG-7 Oath of Office Certificate  
Policy # 137.1 Extracurricular Participation by Home Education Students  
Policy #150 Title I – Comparability of Services

3. Authorize “Hawkeye Day” on Friday, May 28, 2021. (Exhibit G-3)

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

---

---

***FINANCIAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

---

---

1. Ratify the following PNC check register(s): (Exhibit F-1)

April 7, 2021 to April 26, 2021

2. Approve the PNC check registers of: (Exhibit F-2)

April 28, 2021

3. Elliott Greenleaf & Dean \$2,488.94  
March 2021  
Invoice #158573

4. Accept the proposal of .28 per tax bill processed from RBA Professional Data Systems to prepare the 2021 School Real Estate Tax Bills and Interim Real Estate Tax Bills and 2021 Per Capita Tax Bills.

NOTE: This is the seventh year we are contracting with RBA.

5. Accept the proposal from Infocon Corporation to print and mail the 2021 School Real Estate and Per Capita Tax Bills.

NOTE: This is the seventh year we are contracting with Infocon.

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

---

---

***FINANCIAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

---

---

6. Approve Food Service Management Company Renewal year cost reimbursable contract for period July 1, 2021 to June 30, 2022.
  
7. Approve the Hanover Area School District 2021-2022 Proposed Final General Fund Budget. Projected Revenues amount to \$\_\_\_\_\_ and Projected Expenditures amount of \$\_\_\_\_\_.

The stated millage rate \_\_\_\_\_. A copy of the Proposed Final General Fund Budget will be on display for inspection of the general public in the District Administrative Office and on the Hanover Area School District website, beginning May 5, 2021.

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

---

---

***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

---

---

1. Accept the resignation of Ed Lewis, Head Girl's Soccer Coach. (Exhibit P-1)
  
2. Accept the resignation of Robin Demski, cleaner at Memorial Elementary, effective April 28, 2021. (Exhibit P-2)
  
3. Accept the resignation of Haley Kennedy, cleaner at Hanover Green, effective April 29, 2021. (Exhibit P-3)
  
4. Approve the tentative 2021 Graduation List. The final list of graduates will be conferred on June 8, 2021. (Exhibit P-4)
  
5. Approve the Hanover Area Cheerleading Booster Club to charge and collect \$2.00 from parking at Hanover Area Football Games and Playoffs for the 2021-2022 school year. (Exhibit P-5)
  
6. Accept, with regret, the resignation of Michaela Halsey, Special Education teacher, effective June 8, 2021. (Exhibit P-6)



*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

---

---

***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

---

---

7. Approve the extension of the agreement between the Hanover Area School District and Mr. Joseph Caputo, as an independent contractor for business management services, at \$90.00/hour, for an estimated ten (10) to fifteen (15) hours per week, effective to the end of the 2020-2021 school year.
  
8. Appoint the following Extra-Curricular Personnel, for the 2020-2021 school year:

Garrett Schiel	Asst. Jr. High Baseball	\$1,478.00
----------------	-------------------------	------------

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 4, 2021*

---

**NEW BUSINESS:**

---

---

---

**OLD BUSINESS:**

---

---

---

---

**PUBLIC COMMENTS:**

---

---

---

**FUTURE MEETINGS:**

June Work Session                      Tuesday, June 1, 2021

June Regular Meeting                      Tuesday, June 1, 2021