

***Hanover Area School District  
Board of Education  
Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706***

***Board of Education Regular Meeting  
Tuesday, May 5, 2020***

***Board of Education***

John J. Mahle, Jr, President  
Stacy Bleich, Vice-President  
Paul Holmgren  
Michael Mazur  
Matthew Redick  
Frank Ciavarella  
Dr. Vic Kopko  
Joyce Potsko, Treasurer  
Rick Stevens, Secretary

Attorney Jack Dean, School Solicitor  
Attorney William Finnegan, School Solicitor

***District Administration***

Nathan Barrett, **Superintendent**  
Robert Kachurak, **Business Administrator**

***Board Representatives***

Frank Ciavarella  
Joyce Potsko  
John J. Mahle, Jr.  
Paul Holmgren

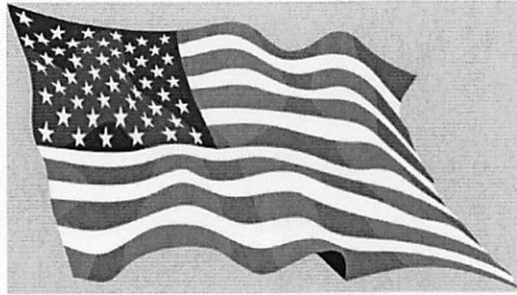
- Luzerne Intermediate Unit 18 School Board
- PSBA Legislative Representative
- Wilkes-Barre Area Career & Technical Center
- Alternate WBACTC

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020*

---

***CALL TO ORDER – Board President***

***PLEDGE OF ALLEGIANCE***



***ROLL CALL and ESTABLISHMENT OF QUORUM***

\_\_\_\_\_ *Stacy Bleich*  
\_\_\_\_\_ *Frank Ciavarella, Jr.*  
\_\_\_\_\_ *Paul Holmgren*  
\_\_\_\_\_ *Dr. Vic Kopko*  
\_\_\_\_\_ *John J. Mahle, Jr.*  
\_\_\_\_\_ *Michael Mazur*  
\_\_\_\_\_ *Joyce Potsko*  
\_\_\_\_\_ *Matthew Redick*  
\_\_\_\_\_ *Rick Stevens*

**WORK SESSION**

**Discussion of items to be acted upon at the Board Meeting  
Work Session Adjournment**

**BOARD MEETING**

**Commencement of Board Meeting  
Public input on Board Agenda Action Items only  
Board Action on Agenda Action Items**

**Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020**

---

**APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:**

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following minutes and accept the following reports:*

*AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

- *Regular Meeting minutes of March 10, 2020*
  
- *Special Meeting minutes of April 14, 2020*
  
- *Luzerne Intermediate Unit Board of Directors meeting minutes of February 26, 2020.*

***Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following report(s)/actions(s):* AYES: \_\_\_\_\_ NOES: \_\_\_\_\_

**Superintendent's Report**

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020*

---

---

***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

---

---

1. Approve the second and final reading of the new/revised Board Policies: (Exhibit G-1)
  - Policy #210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
  - Policy # 222 Tobacco and Vaping Products
  - Policy #233 Suspension and Expulsion
  - Policy #323 Tobacco and Vaping Products
  - Policy #707 Use of School Facilities
  - Policy # 805.2 School Security Personnel
  - Policy #904 Public Attendance at School Events  
SAFE2SAY Something Procedures
2. Amend the 2020-2021 School District Calendar as per Exhibit G-2.
3. Approve the first reading of the following Board Policies and Attachments: (Exhibit G-3)
  - Policy # 006.1 Attendance at Meetings VIA Electronic Communications
  - Policy # 335 Family and Medical Leaves
  - Policy #335 Attachment – The Families First Coronavirus Response Act
  - Policy #335 Attachment – Employee Rights – English
  - Policy #335 Attachment – Employee Rights – Spanish
4. Adopt the Resolution calling for Charter School Funding Reform as per Exhibit G-4.
5. Authorize “Hawkeye Day” on Friday, May 22, 2020. (Exhibit G-5)
6. Approve the request of Luzerne County to use the Jr./Sr. High School for the June election.

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020*

---

---

***FINANCIAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s):* AYES: \_\_\_\_\_ NOES: \_\_\_\_\_

---

---

1. Ratify the following PNC check register(s): (Exhibit F-1)  
2-26-2020 to 4-7-2020  
4-9-2020 to 4-23-2020
  
2. Approve the PNC check registers of: (Exhibit F-2)  
4-8-2020  
4-24-2020
  
3. Approve the following Treasurer reports:  
General Fund
  
4. Elliott Greenleaf & Dean \$1,384.30  
February 2020  
Invoice #154396
  
5. Approve payment to:  
Pugliese, Finnegan, Shaffer & Ferentino, LLC \$507.00  
February 2020  
Invoice # 265912  
  
Pugliese, Finnegan, Shaffer & Ferentino, LLC \$604.50  
March 2020  
Invoice # 265988

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020*

---

---

***FINANCIAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

---

---

6. Approve the payment of \$1,820.00 to C.W. Schultz & Son, Inc., for plumbing work at Hanover Green Elementary. This will be paid out of the Capital Projects Fund.
  
7. Approve the payment of \$897.00 to Cavanaugh Electrical Contracting, Inc., for electrical work at Hanover Green Elementary. This will be paid out of the Capital Projects Fund.
  
8. Approve the 5-year contract with PenTeleData for the Dark Fiber Line Lease between district schools at a cost of \$1,000/month. PenTeleData was the lowest bidder.
  
9. Approve the Letter of Engagement between the Hanover Area School District and DeHey McAndrew for the 125 Qualification and Administration of Cash Exchange Plan Agreement and Flexible Spending Accounts Administration. (Exhibit F-9)

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020*

---

---

***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

---

---

1. Accept the resignation of Christopher Parker, Varsity Girls Head Basketball Coach. (Exhibit P-1)
2. Approve half-year Medical Sabbatical Leave for Employee #30500, beginning on April 24, 2020.
3. Approve a full year Medical Sabbatical Leave for Employee #30920, effective March 16, 2020.
4. Approve as per the PA School Code, the transfer of 25 sick days from the Scranton School District for Debra Sherman, Special Education Supervisor.
5. Appoint David Jackiel to the 4/hour cleaner position #1 at Memorial Elementary.
6. Appoint Robin Demski as a substitute per-diem cleaner at a rate of \$10.00/hour.
7. Approve the tentative 2020 Graduation List. The final list of graduates will be conferred on June 4, 2020. (Exhibit P-7)



*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020*

---

---

***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s):* ***AYES:*** \_\_\_\_\_ ***NOES:*** \_\_\_\_\_

- 
- 
8. Approve the Memorandum of Understanding between the Hanover Area School District and the Commission on Economic Opportunity for the period October 1, 2020 to September 30, 2022. (Exhibit P-8)
  
  9. Accept, with regret, the resignation of Marcia Moore, Food Service Clerk, effective June 5, 2020. (Exhibit P-9)

*Hanover Area School District  
Board of Education Regular Meeting  
Tuesday, May 5, 2020*

---

**NEW BUSINESS:**

---

---

---

**OLD BUSINESS:**

---

---

---

---

**PUBLIC COMMENTS:**

---

---

---

**FUTURE MEETINGS:**

June Work Session	Tuesday, June 2, 2020
June Regular Meeting	Tuesday, June 2, 2020