## Hanover Area School District Board of Education

Hanover Area Junior-Senior High Schoo' 1600 Sans Souci Parkway Hanover Township, Pa 18706

## Board of Education Regular Meeting Tuesday, March 10, 2020

## **Board** of Education

John J. Mahle, Jr, President

Stacy Bleich, Vice-President

Frank Ciavarella Dr. Vic Kopko

Paul Holmgren

Joyce Potsko, Treasurer

Michael Mazur Matthew Redick

Rick Stevens, Secretary

Attorney Jack Dean, School Solicitor
Attorney William Finnegan, School Solicitor

## **District Administration**

Nathan Barrett, Superintendent Robert Kachurak, Business Administrator

## **Board Representatives**

Frank Ciavarella Joyce Potsko John J. Mahle, Jr. Paul Holmgren

- Luzerne Intermediate Unit 18 School Board
- PSBA Legislative Representative
- Wilkes-Barre Area Career & Technical Center
- Alternate WBACTC

### APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

was moved by:					· · · · · · · · · · · · · · · · · · ·
conded by:		· · · · · · · · · · · · · · · · · · ·			
o approve the follo	nuina minute	s and accent	the falla	wino ra	enorts:
o approve the follo	owing minute.  AYES:			wing re	eports:

- Regular Meeting minutes of February 4, 2020
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee minutes of January 27, 2020.
- Luzerne Intermediate Unit Board of Directors minutes of January 22, 2020.

It was moved by:			
Seconded by:			
To approve the fol	lowing report(s)/actions(s): AYES:	<i>NOES:</i>	_
9	Superintendent's Report		

**Recognition of Students** 

November Student of the Month Christopher George

January Student of the Month Charles Cribbs

**February Student of the Month** *Caitlyn Bly* 

**Recognition of Exemplary Act of Kindness** *A.J. Verga* 

Pennsylvania Transportation Innovation Challenge Winners

Dayna Cruz Sierra Hildebrand Amelia Joubert

## Hanover Area School Distict Student Recognition Board Meeting – March, 2020

Student Name	Grade	Nature of Recognition	Presenter
Christopher George	12	Student of The Month – November	Mr. Daniel Malloy
Charles Cribbs	12	Student of The Month – January	Mr. Daniel Malloy
Caitlyn Bly	12	Student of The Month – February	Mr. Daniel Malloy
A.J. Verga	8	Exemplary Kindness towards a fellow student	Mr. Nathan Barrett
Dayna Cruz Sierra Hildebrand Amelia Joubert	10 10 10	Pennsylvania Transportation Innovation Challenge Winner	Mrs. Christa Langdon

## Hanover Area Jr/Sr High School Monthly Report March 2020

## Calendar of Events

02/06 Parent/Teacher Conferences

02/10 CEO Food Pantry

02/14 No School - Valentine's Day

02/17 No School - President's Day

02/21 7th & 8th grade Sweetheart Dance

### Administration and Staff

## High School Administration - Attended/conducted the following activities:

_							
00/04	A 1 1 1	T ? .	T)	Basketball		T 11	. 1
1177/1114	Attonded	1/00000	Kate	Kaalzathall	CO TO A TIC	Lunkhanr	10012

- 02/06 Parent/Teacher Conferences, Attended Varsity Boys Basketball vs Wyoming Area
- 02/07 Conducted Voluntary AM Staff meetings
- 02/09 Varsity Football Banquet
- 02/11 Building Liaison meeting
- 02/13 Attendance meeting with PM CTC students, Department Head meeting
- 02/19 Blood Drive at Jr/Sr High School
- 02/20 Guidance meeting
- 02/21 Attend 7th & 8th grade Sweetheart Dance at Jr/Sr High School
- 02/23 Varsity Wrestling District II meet
- 02/26 Club photos in the Auditorium
- 02/28 339 Advisory council meeting

## Special Education Department:

2/11/20- Miss Fern conducted a Color Therapy and Emotional Awareness presentation to Mrs. Lloyd's English 9/10 class.

2/11/20 and 2/12/20 Mrs. Franks and her Life Skills class went to the Real Academy to practice cooking and cleaning skills. Students made ravioli and rice crispy treats during the trip.

2/13/20- A representative from OVR gave a presentation, Employer Expectations, to Mrs. Lloyd's Functional Living and English 9/10 classes.

2/25/20 Mrs. Franks and the Life Skills class went on a bowling trip to Chako's Family Bowling Center.



## **March 2020**

## **Memorial Elementary**

## **Board Report**

## Ann Marie Kochuba-Mantione/Faculty/Staff

February 2<sup>nd</sup> 2020 - Groundhog Day

February 3<sup>rd</sup> - 7<sup>th</sup> 2020 - SWPB Memorial Spirit Week:

February 3<sup>rd</sup> 2020 - Memorial Blue & White School Pride Day

February 4th 2020 - Memorial Dress Up Day

February 4<sup>th</sup> 2020 - Administrative Meeting

February 5th 2020 - Memorial Career Day

February 5<sup>th</sup> 2020 - Memorial Career Day Program

February 6th 2020 - Memorial "All About Me Day"

February 6<sup>th</sup> 2020 – Administrative Meeting – Mid Point Review Data

February 7th 2020 - Memorial Red Day for Heart Association

February 10th 2020 - Memorial Girls Build Up Program

February 10th 2020 - Administrative Attendance Meeting

February 11<sup>th</sup> 2020 – Administrative Meeting w/Special Education Supervisior

February 13th 2020 - Memorial Parent Conferences

February 13<sup>th</sup> 2020 - School Wide Positive Behavior - Ice Cream Carvel Award Celebration

February 14<sup>th</sup> 2020 - Act 80 In-Service - No Students

February 17th 2020 - President's Day - No School

February 18<sup>th</sup> 2020 – Peer Tutoring Carvel Ice Cream Reward Celebration

February 20th 2020 - Memorial Spring Photos - Lyons Photography

February 26th 2020 - Kindness Matters Program

February 27th 2020 - Memorial Spring Photos

February 28<sup>th</sup> 2020 – SWPB Rewards & Monthly Birthday Celebrations

February 28th 2020 - SAP Meeting

February 28<sup>th</sup> 2020 - Administrative Meeting w/Dr. Pugh - Observations & PSSA Schedules

February 28<sup>th</sup> 2020 – Administrative Meeting w/Mrs. Bennett – District Health

February 28th 2020 - Administrative 339 Meeting

March 2<sup>nd</sup> -March 6<sup>th</sup> 2020 - Read Across America/Dr. Seuss Reading Celebration Week:

March 2<sup>nd</sup> 2020 - Read Across America Memorial PTA Reading Popcorn Activity

March 2<sup>nd</sup> 2020 - Memorial Crazy Socks & Crazy Hat Day

March 3rd 2020 - Administrative SAP Meeting

March 3<sup>rd</sup> 2020 - Memorial Mis-Match Day

March 4th 2020 - Memorial Sports & Activity Day

March 4th 2020 - Red Cross Pillow Case Project 4th - 6th Grade

March 5th 2020 - Administrative Principal's Meeting

March 5th 2020 - Memorial Decades Day

March 6<sup>th</sup> 2020 - Crazy Hair Day

March 9th 2020 - 5th grade BizTown Field Trip 5-1/5-4/5-6

March 10th 2020 - 5th grade BizTown Field Trip 5-2/5-3/5-5

March 10th 2020 - Board Meeting

March 12th 2020 - Memorial Easter Bunny Photos

March 14<sup>th</sup> 2020 - Pre-K - 6<sup>th</sup> Grade Annual Breakfast w/Easter Bunny

March 16<sup>th</sup> 2020 - PTA Fundraiser - Follow a Principal, Secretary, Guidance Counselor and a teacher from each grade.

March 17th 2020 - St. Patrick's Day

March 19th 2020 - Mobile Dentist

March 20th 2020 - Mobile Dentist

March 20th 2020 - Spring Begins

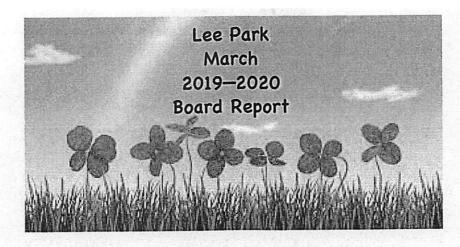
March 27<sup>th</sup> 2020 – SWPB Reward Program & Monthly Birthday Celebrations

March 27th 2020 - Elementary SAP Meeting



# **Memorial Elementary**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Read Across America PTA Treat	3	4 Red Cross Pillow Project 4 <sup>th</sup> -6 <sup>th</sup> Grade	5	6	7
Crazy Socks & Crazy Hat Day	Mis-Match Day	Sports/Activity Day	Decades Day	Crazy Hair Day	
Breakfast w/Easter Bunny Return	Breakfast w/Easter Bunny Return	Breakfast w/Easter Bunny Return	Breakfast w/Easter Bunny Return	Breakfast w/Easter Bunny Return	
9 BizTown 5-1/5-4/5-6 Ashley Food Pantry Collection Breakfast w/Easter Bunny Return	Biztown 5-2/5-3/5-5  Ashley Food Pantry Collection  Breakfast w/Easter Bunny Return  Hanover Area School Board Meeting	Ashley Food Pantry Collection Breakfast w/Easter Bunny Returns End Date	Memorial Easter Bunny Photos Ashley Food Pantry Collection	Ashley Food Pantry Collection	Annual Breakfast w/Easter Bunny 9:30-11:00 a.m.
MEM PTA – Follow A Principal/Secretary/Guidance Counselor/Teacher Day Ashley Food Pantry Collection	St. Patrick's Day  Ashley Food Pantry Collection	Ashley Food Pantry Collection	Mobile Dentist  Ashley Food Pantry Collection	Spring Begins 20  Mobile Dentist  Ashley Food Pantry Collection	2
6 <sup>th</sup> Grade Health Program	24	25	Achley Food Pantry	SWPB March Birthday & Classroom Celebration	2
Ashley Food Pantry Collection  30 Ashley Food Pantry	Collection  31 Ashley Food Pantry	Collection	Collection	Collection	
	Read Across America PTA Treat  Crazy Socks & Crazy Hat Day  Breakfast w/Easter Bunny Return  9  BizTown 5-1/5-4/5-6  Ashley Food Pantry Collection  Breakfast w/Easter Bunny Return  16  MEM PTA — Follow A Principal/Secretary/Guidance Counselor/Teacher Day  Ashley Food Pantry Collection  23  6th Grade Health Program  Ashley Food Pantry Collection	Read Across America PTA Treat  Crazy Socks & Crazy Hat Day  Breakfast w/Easter Bunny Return  BizTown 5-1/5-4/5-6  Ashley Food Pantry Collection Breakfast w/Easter Bunny Return  Breakfast w/Easter Bunny Return  Ashley Food Pantry Collection Breakfast w/Easter Bunny Return  Ashley Food Pantry Collection  To St. Patrick's Day  Ashley Food Pantry Collection  Ashley Food Pantry Collection  23  24  Ashley Food Pantry Collection  Ashley Food Pantry Collection	Read Across America PTA Treat  Read Across America PTA Treat  Read Cross Pillow Project 4th-6th Grade  Sports/Activity Day  Mis-Match Day  Breakfast w/Easter Bunny Return  Breakfast w/Easter Bunny Return  Biztown 5-1/5-4/5-6  Ashley Food Pantry Collection Breakfast w/Easter Bunny Return  Breakfast w/Easter Bunny Return  Ashley Food Pantry Collection Breakfast w/Easter Bunny Return  Ashley Food Pantry Collection  23  24  25  Ashley Food Pantry Collection  Ashley Food Pantry Collection  Ashley Food Pantry Collection  Ashley Food Pantry Collection	Read Across America PTA Treat  Read Across Pillow Project 4m-6m Grade  Sports/Activity Day  Decades Day  Breakfast w/Easter Bunny Return  Breakfast w/Easter Bunny Return  Paliztown 5-1/5-4/5-6  Ashley Food Pantry Collection  Breakfast w/Easter Bunny Return  Breakfast w/Easter Bunny Return  Ashley Food Pantry Collection  Breakfast w/Easter Bunny Return  Hanover Area School Board Meeting  16  St. Patrick's Day  Ashley Food Pantry Collection  17  Ashley Food Pantry Collection  18  MEM PTA - Follow A Principal/Secretary/Guidance Counselor/Teacher Day Ashley Food Pantry Collection  23  24  25  26  Ashley Food Pantry Collection  Ashley Food Pantry Collection	Read Across America PTA Treat  Read Across America PTA Treat  Read Cross Pillow Project 4th 6th Grade  Crazy Socks & Crazy Hat Day  Mis-Match Day  Breakfast w/Easter Bunny Return  Ashley Food Pantry Collection  Breakfast w/Easter Bunny Return  Breakfast w/Easter Breakfast w/Easter Bunny Return End Date  Ashley Food Pantry Collection  Breakfast w/Easter Breakfast w/Easter Breakfast w/Easter Bunny Returns End Date  Ashley Food Pantry Collection  Ashley Food Pantry  Collection



## Administrative Activities

Feb. 4<sup>th</sup>

- Attended Administrative meeting.
- Attended Board Meeting

Feb. 5-19<sup>th</sup>

- Held Post Observation meetings.

Feb. 6<sup>th</sup>

- Attended PTA meeting

Feb. 10<sup>th</sup>

- Attended Attendance Meeting at the High School

Feb. 12<sup>th</sup>

- Oversaw the Mid Year Parent/Teacher Conferences held 6:00-8:00 pm.

Feb. 14<sup>th</sup>

- Attended Act 80 Schedule activities

Feb. 10<sup>th</sup>

- Hazmat Drill was reviewed with the students.

Feb. 25th

Feb. 26th

## Faculty/Staff and Student Activities

-Monthly Emergency Drill-Lockdown/Cafeteria was performed for 2nd Grade

-Monthly Emergency Drill-Lockdown/Cafeteria was performed for 3rd Grade

Feb. 12 <sup>th</sup>	- Teachers/Faculty Mid Year Parent/Teacher Conferences 6:00-8:00 pm
Feb. 13 <sup>th</sup>	<ul> <li>Each homeroom held their Valentine's Parties and the PTA provided a special treat and drink.</li> </ul>
Feb. 14 <sup>th</sup>	- Faculty/Staff participated in the Act 80 schedule.



# Lee Park Elementary March 2020



Monday	Tuesday	Wednesday	Thursday	Friday
Read Across America Day!! Mix/Match Day!!	3 Celebrate Dr. Seuss Week!  Green Eggs & Ham Day!  Wear anything  GREEN!!!	4 Celebrate Dr. Seuss Week!  Hawkeye Pride Day!  Wear Hanover Area Colors	5 Celebrate Dr. Seuss Week!  Enjoy the "sport" of reading!  Wear your favorite SPORTS jersey!	6 Celebrate Dr. Seuss Week!  Wear your favorite Crazy HAT!
		1:00—3:00 & 4:00—7:00 pm held at the High School  PTA Meeting  @ 6:15 in Cafeteria	1:00—3:00 & 4:00—7:00 pm held at the Registration High School	Easter Bunny Pictures 9:30-11:30
	10	11	12	13
6	17 St. Patrick's Day	18	19	20
23	24	25	26 Spring Pictures!!  -No Makeups— by LifeTouch Wear your "Sunday Best"  3 <sup>rd</sup> Grade Class Photo 1:00	27
30	31			



## 2020

# Hanover Green Elementary

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 HAPPY GROUNDING DAY	3	4	5	6	7	8
9	10	Parent Teacher Conferences 6-8 PM	PTA Meeting! 6-8 PM Cafeteria	Classroom Valentine Parties!	Valentine's Day 14  No School   Act 80   Day	. 15
16	SGHOOL GLOSED President's Day	18	19	20	21	22
Read Across America Week	24 Mix/Match Day Wear as Many Colors as Possible!	Green Eggs and Ham Wear Green! RIF-UGI	Hawkeye Pride Day Wear Hanover Colors- Blue/White	'Sport of Reading' Wear Your Favorite Sport Jersey!	Celebrate Dr. Seuss! Crazy Hat Day!	March 2 29
208	808	808	808	208	808	808

GE	GENERAL RECOMMENDATIONS:						
It w	as moved by:						
Seco	nded by:						
Toa	pprove the fo	(lowing motion(s)/action(s): AYES: NOES:					
1.	Approve the f	irst reading of the new/revised Board Policies: (Exhibit G-1)					
	Policy #210.1	Possession/Use of Asthma Inhalers/Epinephrine Auto-Injector	rs				
	Policy # 222						
	Policy #233	Suspension and Expulsion					
	Policy #323	Tobacco and Vaping Products					
	Policy #707	Use of School Facilities					
	the second secon	School Security Personnel					
	Policy #904	Public Attendance at School Events SAFE2SAY Something Procedures					
2.	Approve the f	ollowing Administrative Regulations: (Exhibit G-2)					
	AR-121-0	Field Trips	at in the co Analysis				
	AR-121-1	Field Trip Request Form					
	AR-121-2	Field Trip Request Form Curriculum Information					
	AR-121-3	Field Trip Planning Checklist					
10	AR-121-5	Field Trip Chaperones					
	AR-121-6	Letter to Chaperones					
	AR-171-7	Chaperone Supervision Guidelines					
	AR-121-8	Chaperone List					
	AR-121-9	Field Trip Evaluation Form Foreign Field Trips	100				
	AR-121-10 AR-121-11	Letter to Parents/Guardians Foreign Field Trips					
•	AR-121-11 AR-121-12	Emergency Treatment Form Foreign Field Trips					
	AR-210.1	Information about Emergency Epinephrine Administration					
	AR-222-0	Tobacco and Vaping Products					

GENERAL I	EECOMMENDATIONS:	
It was moved by		
Seconded by:		
To approve the	following motion(s)/action(s): AYES:	NOES:
AR-222-1 AR-233-0 AR-707-0 AR-707-1 AR-707-2 AR-904-0	Tobacco and Vaping Product Violation Parent Suspension and Expulsion Use of School Facilities Rules for use of School Facilities Application for Use of School Facilities Admission to School Events	tal Notification
3. Approve the	e 2020-2021 School District Calendar. (Exhibit	G-3)
4. Authorize the District's Hoof June 30,	ne Superintendent to notify the Northeast Pennsylealth Trust, by letter, of our intent to withdraw fro 2021.	vania School om participating as
5. Approve the	e agreement between the Hanover Area School D	istrict and

Lackawanna College for Dual Enrollment, for a period July 1, 2020 through June

30, 2021.

(Exhibit G-5)

# It was moved by: Seconded by: To approve the following motion(s)/action(s): AYES: \_\_\_\_ NOES: \_\_\_\_

- 1. Ratify the following PNC check register(s): (Exhibit F-1) January 30, 2020 to February 24, 2020
- 2. Approve the PNC check register of: (Exhibit F-2) February 25, 2020
- 3. Approve the following Treasurer reports: (Exhibit F-3)
  General Fund
- 4. Elliott Greenleaf & Dean January 2020 Invoice # 154060

\$3,297.60

- 5. Terminate the current contract between the Hanover Area School District and the Luzerne Intermediate Unit for the lease of Lyndwood Elementary.
- 6. Authorize the school solicitor to re-negotiate agreement with the Luzerne Intermediate Unit, for the use of the second floor of Lyndwood Elementary.

# PERSONNEL RECOMMENDATIONS: It was moved by: Seconded by: To approve the following motion(s)/action(s): AYES: NOES: Approve the February 2020 Salary Adjustments as per the HAEA Union Contract. 1. (Exhibit P-1) Approve the February 2020 Tuition Reimbursements as per the HAEA Union 2. Contract. (Exhibit P-2) Approve the Family and Medical Leave (FMLA) for Employee #31987, effective 3. February 1, 2020. Approve a medical sabbatical for employee #30920 for a period beginning March 4. 16, 2020 to March 16, 2021. 5. Approve the agreement between the Hanover Area School District and the Luzerne Intermediate Unit for the Department of Education ELECT (Pregnant/Parenting Teens) grant. (Exhibit P-5) Appoint Renee Benavage as mentor teacher for Ethan Hoolick, Secondary 6. English Teacher.

PE	RSONNEL RECOMMENDATIONS:
It u	iàs moved by:
Seco	nded by:
To.	approve the following motion(s)/action(s): AYES:NOES:
<b>7.</b>	Accept, with regret, the retirement of Margie Geiger, Cleaner, effective August 21, 2020. (Exhibit P-7)
8.	Accept the resignation of Paulette Ansemli, cleaner, effective February 26, 2020. (Exhibit P-8)
9.	Accept the resignation of Michael Griffith, Head Wrestling Coach. (Exhibit P-9)
10.	Approve Frank Nowakoski "Nowakoski Driving School" as a non-exclusive provider for End Of Course Skills Test (EOCST).
11.	Accept motion to approve expulsion adjudication regarding student "A".
12.	Motion to approve request of Nathan Barrett, Superintendent, to enroll in the Educational Leadership Course, as per the current Superintendent contract.
13.	Appoint as Assistant School Nurse for the 2019-2020 School Year, at a rate of \$26.00/hour, no benefits.

#### PERSONNEL RECOMMENDATIONS: It was moved by: Seconded by: To approve the following motion(s)/action(s): AYES: NOES: Appoint/re-appoint the following Extra-Curricular Personnel for the 2019-2020 14. School Year: \$2,145.00 Head Jr. High Baseball **Cory Koons** \$1,700.00 7. & 8. Grade Baseball Tom Mercadante Jr. High Asst. Baseball \$1,478.00 Kyle Kowalski Head Varsity Cheerleading \$2,474.00 Natasha Milazzo Head Jr. High Cheerleading \$1,395.00 Amanda Sabecky \$2,145.00 Victoria Groff Head Jr. High Softball \$1,478.00 Asst. Jr. High Softball Lauren Stamm \$3,348.00 Head Track & Field Al Weston \$2,011.00 Head Jr. High Track & Field John Centak Asst. Varsity Track & Field \$1,936.00 Kelly Rine

Asst. Varsity Track & Field

Kenneth White

UNPAID

NEW BUSINESS:		
OLD BUSINESS:		
	54	
		·
PUBLIC COMMENTS:	<del>.</del>	
FUTURE MEETINGS:		
April Work Session	1	Tuesday, April 7, 2020
April Regular Meeting		Tuesday, April 7, 2020